



MIAMI-DADE COUNTY PUBLIC SCHOOLS (M-DCPS)
S&MD WAREHOUSE
7001 S.W. 4 TH STREET
MIAMI, FLORIDA 33132
786-275-0600

REQUEST FOR QUOTATIONS (RFQ)

ISSUE DATE: 05/19/2020
RFQ NO. AND TITLE: S&MD #804
RFQ DUE DATE AND TIME: 5/21/2020_by 5 p.m.
Validiy Period: From: _____ To: _____

QUOTATIONS WILL BE ACCEPTED VIA EMAIL TO: eduardovicaria@dadeschools.net.

DELIVERY OF MASKS NO LATER THAN 30 DAYS FROM RECEIPT OF THE PURCHASE ORDER.

GENERAL INFORMATION: The District is soliciting Request for Quotations from qualified, interested bidders, for the items listed within this RFQ document. This page must be signed by an authorized company representative and returned along with the quotation, to indicate acceptance of all terms and conditions of the RFQ.

PURPOSE: Quotes are being solicited for the purchase of establishing a contract at firm fix prices for the purpose of the item stocked at the Stores and Mail Distribution warehouse.

Quotations must be signed by an authorized officer of the company, who is legally authorized to enter into a contractual relationship in the name of the company. The submittal of a quotation by a vendor will be considered by the District as constituting an offer by the vendor at the stated prices.

STATEMENT OF CONDITIONS

Please quote your lowest price for the material to be delivered, as specified in this RFQ document. Any deviation from the specifications must be identified and fully described. Samples and Certification may be requested by the District at the expense of the vendor



quoting. No additional charges for any other purpose will be allowed over and above the prices quoted on this sheet. The District reserves the right to accept or reject a quotation on each item separately, or as a whole, and to waive any irregularities in a quotation. If unable to quote, please return this form so marked.

QUOTE SUBMITTAL: Quotes shall be submitted via email to eduardoviarria@dadeschools.net. It is the exclusive responsibility of the quoter to ensure that the emailed quotation reaches Miami-Dade County Public Schools before the time and date indicated herewith. Quotes received after the deadline date and hour specified herewith will not be considered.

DELIVERY: The F.O.B. point shall be destination, and all freight charges must be added into the unit cost of the items on the RFQ. An estimated delivery date of 30 days, will apply to this quotation.

VALIDITY PERIOD: The quoted prices shall remain fixed during the agreed to period. This quote may be extended, upon agreement by the vendor, for an additional period, if needed, with the same terms and conditions.

AWARD: The award will be based upon lowest cost quoted by the responsive and responsible vendor.

REJECTION OF QUOTES: Reasons for rejection of quotes by Miami-Dade County Public Schools includes, but is not limited to the following:

1. Failure to use the quote form furnished by M-DCPS Purchasing Department;
2. Late or incomplete quotes will not be accepted. Quotes may also be rejected for failure to conform to the rules or requirements contained in the RFQ;
3. Failure to sign the quote by an authorized representative;
4. Proof of collusion among vendors, in which case all quotes involved in the collusive action will be rejected; and
5. Noncompliance with applicable laws, unauthorized additions or deletions, conditional quotes, incomplete quotes, or irregularities of any kind, which may tend to make the quote incomplete, indefinite or ambiguous as to its meaning.

STORES AND MAIL DISTRIBUTION
REQUEST FOR QOUTE

S&MD RFQ # 804, Due 05/21/2020 by 5 p.m

VENDOR VALIDITY PERIOD:
VENDOR NAME:
MAILING ADDRESS:
CITY, STATE, ZIP CODE:
PHONE #:
LEGAL NAME OF QUOTER:
SIGNATURE OF QUOTER:

SAP #	DESCRIPTION	QTY	MANUFACTURE NAME AND PRODUCT NUMBER	UNIT PRICE	
2000271	MASK, SURGICAL, 50/CS	2,000 CS			Delivery Due Within 30 Days of PO Receipt

A low quote does not constitute an automatic award. All quotes will be reviewed by the administrator to determine the lowest bidder meeting specifications and conforming to the scope of work. Low bidder meeting the specifications must preform the scope of work at the price quoted, in the time frame mutually agreed upon. Failure to timely complete the work constitutes a DEFAULT of agreement, and vendor is subject to removal from quotation list.