

Questions and Answers 1

Questions:

1. Is the bid only for the bookcases mention in the bid or for all office furniture (i.e. desks, credenzas, hutches, tables, etc.)?
2. Can we substitute our catalog as such?
3. Can the OFUSA Catalog be included in this bid?
4. Will you accept a write in candidate for either company and also, the other MFG, I feel will benefit your System?
5. Can a manufacturer have more that 1 authorized dealer?
6. What type of freight services is expected for the pricing proposed on items lines 22-24, dock or delivery & installed?
7. Will the school Board only place orders for the quantity specified on lines 22-24 or may the board order any quantity at the awarded contractor's unit-cost rate?
8. What is the school board anticipated quantity requirement or anticipated annual spend for item lines 22-24?

Answers:

1. This bid solicitation is for school and office furniture. The book cases which are listed as line items are the ones we have specified at this time however, we may purchase additional book cases that are not listed as a firm fixed items.
2. No approved manufacturers can be substituted. All substitutions for equal products must meet the required specifications as outline by the listed approved brands.
3. All approved manufactures are listed in the bid solicitation. New manufactures must submit a request to be added for the next contract period.
4. No.
5. Yes, however, there will only be one awarded vendor per manufacturer at the highest single unit discount.
6. The freight service shall be FOB Destination delivered, or FOB Destination Delivered and Installed as specified on format B Page. This request will be specified on the purchase order.
7. School Board reserves the right to order quantities based upon the interest and needs of the district. Quantities listed are only used as estimated measurements tools to assist in the bidding process.
8. Please refer to Special Conditions Item 2, Expenditures, for suggested spend.