

QUESTIONS& ANSWERS FOR 059-NN05 PAPER: MULTIPURPOSE, XEROGRAPHIC

1). Question:

Can you confirm the amount of truckloads per year?

Answer:

A REVISED FORMAT B has been posted to the website which includes the following changes: Line item #1 – 2000720(MDCPS #) and Item #2 – 2000716 (MDCPS#). The **estimated** quantity Item #1 is 70,000 cases per year and Item #2 is expected to be 660 cases per year. Items must be wrapped and palletized.

2). Question:

Who is the current contract holder? What are the current prices? What brand is being supplied?

Answer:

(a) Mac Papers. (b) \$27.04. (c) Item 1 – Quick Copy #1099, Item #2 –Quick Copy # 065970.

3). Question:

Are these items to be delivered to *one location*? How is the paper offloaded?

Answer:

One location -Stores and Mail Distribution (Special Condition #1).Items must be palletized and wrapped. Prices shall include all charges for packing, handling, freight, fuel, distribution, and inside delivery (Special Condition #7).

4). Question:

Can you confirm that no samples are required with this bid?

Answer:

The Format B states specifically the sample requirement. Refer also Special Conditions # 6.

5).Question:

The paper specifications require PEFC, SFI or FSC certification. How will this be verified? Is a mill certificate required?

Answer:

Yes, and certification will be verified by Materials Testing & Evaluation.

6).Question:

Does the district still require M-DCPS bid and item numbers on the reams? This is no longer a common practice by the mills?

Answer:

Refer to Special Condition # 6 which refers to the sample label for identification by Material Testing and Evaluation (Sample products only).

7). Question:

Is there an approximate award date available?

Answer:

The estimated approximate date is August, 2013.

8). Question:

Will bids only be accepted from vendors who were pre-qualified on Contract 6824-1/23?

Answer:

This bid is not affiliated with Contract #6824-1/23.

9). Question:

Can we attach our Vendor Application to the back of the Bid Package, or does it have to be submitted prior to the Bid Package?

Answer:

The completed application can be submitted with the bid package.

10). Question:

Bid Submittals letter f -valid e-mail for SAP system communications -How would you like this presented? If a valid e-mail is used in previous pages will this constitute as fulfillment of this requirement? Are any additional pages needed other than what is stated in Special Conditions #3 a-h.

Answer:

A valid email must be included on the bidder's qualification form and the vendor's information sheet. Other pages may be requested for the completion of the bid package.

11). Question:

Is there a shipping schedule for the truckloads? Can you give a past shipping schedule?

Answer:

There is an estimated delivery of seven (7) truckloads per month.

12).Question:

With regards to delivery, under special conditions, it states delivery address based on Purchase Order address, all vendors must offer inside delivery, which we are assuming is hand delivery.

Answer:

Special Condition #7 is a generic condition and will be used when applicable.

13). Question:

The bid proposal form states a minimum order 840 cases or 1 full truck which to us means dock side delivery, customer unloads.

Answer:

Items will be ordered on a truckload schedule. Items must be palletized and wrapped. Prices shall include all charges for packing, handling, freight, fuel, distribution, and inside delivery (Special Condition #7).

See revised FORMAT B.

14). Question:

What is the initial period that prices must remain firm?

Answer:

Special Condition #1: The term of the bid shall be for one (1) year from date of award.

Special Condition # 4: Prices shall remain firm and fixed against any increase for the initial period of the award.

15). Question:

Bid document, line # 12 shows a minimum order of 330 cases, or full truckload of _____cases.

Clarification: Truckload is 630 cases. Was this a typo error where you meant 630 cases?

Answer:

The minimum order that will be placed at any given time is 330 cases. The estimated amount of cases for the year is 660 cases.