QUESTIONS AND RESPONSES
RFP NO. 038-MM10 – PROFESSIONAL DEVELOPMENT SERVICES FOR NON-PUBLIC SCHOOLS

QUESTION: Can the district provide details on the subject focus and various formats that were specifically implemented in school year 2011-2012 for the participating non-public schools through the Title IIa funding?

RESPONSE: Presentation formats for professional development included sessions that were face-to-face, online, in-class modeling, and special events.
Four Professional Development Workshops on Common Core Standards, FOCUS Workshop Training and eObserve Software, Workshops on Enhancing the Implementation of Technology in the Classroom. See attached for description of Workshop sessions.

QUESTION: What were the total number of schools who participated in the professional development services in the 2011-2012 school year? If last years' participation is not relevant, please provide an estimate for the coming school year if possible.

RESPONSE: The total number last year was approximately 56 schools

QUESTION: Is funding pooled by the 3 organizations listed in the RFP representing the non-public schools or are there specific allocations per school site?

RESPONSE: The funding for the RFP will be pooled for the three (3) non-public schools organizations. The contract agreement for 2011-2012 was for $212,475.

QUESTION: Can you please provide details on the breakdown of funding from 2011-2012? By school or by organization. While we recognize that this may not be representative of the 2012-2013 school year, it will still provide a better understanding of the level of program and services that can be implemented.

RESPONSE: The amount of funds budgeted for non-public schools is based on the number of students to be served in both public and non-public schools and the amount of Title II, Part A, funds allocated to professional development. (See attached chart.)

QUESTION: V. Scope of Services, page 2 - May online professional development include access to a variety of online PD materials or only courses?

RESPONSE: Online professional development may include online materials and coursework.

QUESTION: V. Scope of Services, page 2 - May courses be synchronous and/or asynchronous? With or without a facilitator?

RESPONSE: Yes. Courses may be synchronous and/or asynchronous.

QUESTION: V. Scope of Services, page 2 - Are vendors responsible for securing locations/facilities?

RESPONSE: If they are holding a large event, they will need to secure location/facility. Services may be held at non-public schools and arranged by non-public schools staff. School locations may be used.

QUESTION: V. Scope of Services, page 2 – Please provide more detail regarding the responsibilities involved in "managing continuing education credit" in M-DCPS?

RESPONSE: Non-public schools administrators and teachers must be provided with official certificates, completion documents, and/or spreadsheets in order to renew their Florida teaching certificate. All official documents must be in place to meet the processing requirements of non-public school.

QUESTION: VI. Required Information to be Submitted by Proposer – A on page 3 and J on page 4 seem to be asking for similar items – is it acceptable for the vendor to combine these two requests into one pricing section of the proposal?

RESPONSE: No, these are not the same questions and each must be answered.

QUESTION: XXIV. Disclosure of Employment of Former School Board Employees – Does this include former teachers in M-DCPS? Or only School Board members? Please clarify.

RESPONSE: Disclosure for former teachers or administrators, including School Board members, who were employed within the past 2 years.

QUESTION: In section VI (B) on page 3, "Proposer shall provide a list of clients (including contact person, telephone numbers, mailing address and e-mail address) who have used the proposer's professional development services with the last five (5) years.

RESPONSE: Yes, clients that have used the PROPOSERS services in the last five (5) years.

QUESTION: Do you want a list of ALL clients within last five years?

RESPONSE: No, just non-public schools and a two public schools.

QUESTION: In Section VI on page 3, the lettering for the sections is A,B,A,B,G,H.I,J. Is this the lettering you wish us to use?

RESPONSE: This section SHOULD read A, B, C, D, E, F, G, H

QUESTION: Are the schools indicated in the service plan funded by Miami Dade County Public Schools?

RESPONSE: No

QUESTION: How many clients that have used similar services in the last 5 years should vendors include in their proposal?

RESPONSE: Non-public schools and two public schools.