

QUESTIONS AND ANSWERS - RFI NO. 024-PP10

MILLION DOLLAR COMMUNITY LITERACY CHALLENGE - ADULT LITERACY SERVICES – COMMUNITY/FAITH-BASED ORGANIZATIONS – GRANT PARTNERSHIP APPLICANTS

1. Instructions state there is a 6 page maximum for the Project Narrative and that this does not include any forms requested by the application (RFI, p. 2). Does an organization's Organizational Chart, Resumes of Staff, list of Board of Directors, list of current funding/community partners and current Operation Budget (all documents required by the application), count as "forms" requested by the application that should not be counted towards the 6 page maximum?

RESPONSE: An organization's Organizational Chart, Resumes of Staff, list of Board of Directors, list of current funding/community partners and current Operational Budget do not count towards the 6 page maximum for the Project Narrative. They are additional documents.

2. If our organization is proposing to provide more than one adult education program (ABE , GED, ESOL), the 20 students that need to be recruited and maintained as part of grant deliverables can come from a combination of programs (that is, we need to recruit and maintain a total of 20 students from all programs (ABE, GED, ESOL) combined, correct? Or do they have to be 20 from each individual program (i.e. 60 students if offering all three)?

RESPONSE: There must be 20 students enrolled per course per year. Students will be placed in a ABE, GED, or ESOL class depending on their assessment test (Scores) administered by M-DCPS, when enrolling.

3. Does a community based organization need to have a Vendor Name and Number at the time we submit RFI #024-PP10 (Million Dollar Community Literacy Challenge -Adult Literacy Services)?

RESPONSE: No.

4. Our organization has never received funding from M-DCPS, so we do not have a vendor number, and though the Procurement website specifies we will need one to receive an award (if we are selected), it is unclear if we need one for the RFI. Please advise.

RESPONSE: A vendor number is not required to submit a proposal.

5. Our question for the Adult Literacy Services RFP pertains to tutoring services. If our agency provides tutoring, what training or qualifications and screening (background checks) are tutors required to have. Do they need to be certified teachers?

RESPONSE: No certification is needed to be a Community Based Organization Tutor. Background checks are not required for tutors.

6. Will tutors be employees of Miami-Dade County Public Schools?

RESPONSE: If selected, the District will provide the teachers. The Agency will provide the tutors.

7. Who should provide an Affiliating Agreement?

RESPONSE: Only the existing CBO's need to submit an existing Affiliating Agreement. If an agency has multiple agreements with various Adult Centers, one will suffice. If an agency does not have an Affiliating Agreement, one will be provided, if selected.

8. Copy of Budget?

RESPONSE: The RFI does not require a budget for the awarded funds, only a copy of the agency's existing budget is required.