QUESTIONS AND RESPONSES

RFP NO. 018- MM10 – IN-SCHOOL NURSING SERVICES (REGISTERED NURSING AND LICENSED PRACTICAL NURSING) REBID

QUESTION #1: If we are required to submit ALL resumes/licenses then are you expecting us to submit one copy or 10 copies? This would amount of to an awful lot of paper hence the confirmation.

RESPONSE: Ten copies.

QUESTION #2: The RFP mentions that evidence must be provided to show that the agency has successfully partnered with large urban school district comprised of children 3-22. Can you please explain what that means?

RESPONSE: This means that the proposer has been in a contractual relationship in the past or currently, with a large urban school district to provide in-school nursing services for students with disabilities.

QUESTION #3: Please also advice if an Agency has never partnered with Large urban school district comprised of children 3-22, would that agency be accepted as a qualified contender for the above RFP or is the experience a must.

RESPONSE: Proposals will be evaluated based upon the minimum qualifications criteria set forth in the RFP.

QUESTION #4: What agency is currently providing services?

RESPONSE: Integrity Health Services

QUESTION #5: How many contracts are you looking to award?

RESPONSE: The District may, at its sole discretion, select a primary and alternate agency to provide nursing services.

QUESTION #6: Why were proposals rejected for the RFP released earlier in the year?

RESPONSE: Excessive costs.

QUESTION #7: Local Business Affidavit – Is this a mandatory document?

RESPONSE: The document is not mandatory. However, if a proposer is claiming local vendor preference; the affidavit must be submitted with the proposal in order to be considered.

QUESTION #8: Can a business not registered in Miami submit a bid?

RESPONSE: Yes.

QUESTION #9: How many resumes are you looking for us to submit? Do you have a cut off?

RESPONSE: All resumes of staff and professional nursing staff are required for submission.

QUESTION #10: Can you tell me why this is being rebid. What is the result of bid 061-LL10?

RESPONSE: Rejected due to excessive costs.

QUESTION #11: What vendors are you currently using and what are their rates?

RESPONSE: Integrity Health Services on an emergency basis, at a rate of $22.00 per hour.

QUESTION #12: I am interested in the proposal and would like to review the the RFP's that were awarded in the past. Can you please send me the link or the list of companies that have been awarded in the last three years along with what their charge rates were?

RESPONSE: Maxim Healthcare Services, was the sole awardee during the past three years.– Respiratory Therapy Services @ $12 per hour, Registered Nursing Services @ $24 per hour and Licensed Practical Nursing Services @ 23.50 per hour.

QUESTION #13: XI – Indemnification – There is no mutual indemnification??

RESPONSE: NO.

QUESTION #14: XII – Medicaid Funds – This section states that you currently have a fee-for-service for therapy services. Do you also capture Medicaid for nursing services provided?

RESPONSE: Yes, our school district also captures Medicaid Fee-For-Service for nursing services provided.

QUESTION #15: XII – Additional Services – How many hours of service do you anticipate a need for Respiratory Therapy?

RESPONSE: For approximately 175 students that receive RT services, the District anticipates 60,000 hours for Respiratory Therapy.

QUESTION #16: Preparing of Proposals – B – Identification - You mention throughout the bid that it must be signed/certified. Is this the Anti-Collusion Statement or is there another form that should be included in the bid?

RESPONSE: Anti-Collusion Statement must be signed and submitted.

QUESTION #17: Recommendation for Award per the implementation schedule is April 2012. What is the expected “go live” date for the new service provider?

RESPONSE: July 1, 2012.

QUESTION #18: Is the District going to schedule a meeting with the new provider once the contract has been awarded to discuss policies, procedures, etc.?

RESPONSE: Yes.

QUESTION #19: How many hours of service for RN and LPN do you project will be needed for the summer school program?

RESPONSE: Approximately 4,000 hours for RN/LPN are projected for the Extended School Year Program.

QUESTION #20: Section V – Description of Program. In this section you mention the number of hours of service required by RNs & LPNs. Does the district plan to retain the current nurses contracting in the District?

RESPONSE: No.

QUESTION #21: In the program description you talk about in-school nursing and nurses that provide 1:1 care for students that require 1:1 nursing services based upon their IEP. Can you tell me the breakdown of nursing services needed for the following:

(As of December 2011):

a. In-School RN – 60
b. In School LPN – 240
c. Transportation Nurses – 9
d. 1:1 LPN – 37
e. 1:1 RN – 9
f. Nurses For Field Trips – # is not available.

RESPONSE: See information above.

QUESTION #22: If you utilize nurses to transport students that require 1:1 care do you compensate based upon route time? Do these same nurses stay in school with their student? If overtime occurs due to the nurse transporting and working in-school how does the district handle this cost? Does the Transportation Nurse cost come out of the Transportation budget?

RESPONSE: No. Contracted nurses are required to provide bell to bell services, including during specialized transportation to/from school, for students that require “nurse on bus”. No overtime is considered since the time of services encompasses transportation to/from school and in-school nursing services. The “nurse on bus” is a contracted nurse from the agency. Hence, there is no Transportation budget.

QUESTION #23: Do you currently have a nursing supervisor and out-reach nurses that work with contract nurses assigned to the District or are you looking for the contract company to provide these services?

RESPONSE: The contracted company must provide nursing supervisor/liaison to work with contracted nurses.

QUESTION #24: How many vent trained nurses are required based upon the student’s IEP?

RESPONSE: Information is not readily available.

QUESTION #25: Are contract nurses included on Professional Development Days?

RESPONSE: No, contracted nurses are not included on Professional Development days.

QUESTION #26: Does the District pay mileage to nurses that travel in between schools throughout the District?

RESPONSE: No. This is the responsibility of the contracted agency.

QUESTION #27: According to the bid, this is a rebid. Why is the District making a change in their contract provider when the contract was just awarded in October?

RESPONSE: The contract was not awarded in October. It was rejected.

QUESTION #28: In reviewing the bid it looks like the following forms are required: Anti Collusion Statement, Pricing, Disclosure of Former School Board Employees and the Affirmative Action Employment Breakdown. Are there any other forms required?

RESPONSE: The Local Vendor Preference Affidavit is required only if the proposer is claiming local preference. Otherwise, only the forms mentioned above must be submitted.

QUESTION #29: Is a countywide, independent special district of local government in Miami Dade County, a qualified agency (see sections "V. Description of Program" and "VI. Required Information to be Submitted by Proposer") to provide the nursing services requested through this solicitation, given that those services would be delivered through subcontractors that are health care agencies with a pool of qualified RNs and LPNs?

RESPONSE: Any proposer that meets criteria as specified in this RFP, is qualified to provide such services.

QUESTION #30: Can you provide your approved hourly fees for both RN & LPN staff under the MAXIM & Integrity Contracts?

RESPONSE: See above responses to questions #11 and #12.

QUESTION #31: Can you publish the number of students with disabilities broken down by disability types per school for the 2010-2011 school-year?

RESPONSE: See attached spreadsheet (Students with Disabilities enrolled as of 02/01/11).

QUESTION #32: Do you offer advance payments to your contractors? If yes, up to what percentage of the total contract amount?

RESPONSE: No.

QUESTION #33: What is your policy regarding administrative costs? Are they included in the hourly fees or can your contractors bill for them separately?

RESPONSE: Administrative costs are the responsibility of the contracted agency.