Office of Superintendent of Schools
Board Meeting of February 13, 2008

January 31, 2008

Business Operations
Ofelia San Pedro, Deputy Superintendent

SUBJECT: **REJECT BID NO. 032-GG05 – ART & SPECIALTY PAPER**

COMMITTEE: **INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

LINK TO DISTRICT STRATEGIC PLAN: **EVALUATE AND REDESIGN INTERNAL BUSINESS OPERATIONS**

The purpose of this bid is to purchase, at firm unit prices, quantities, as may be required, of art and specialty paper, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Eight (8) vendors responded to this advertised solicitation.

Samples of items were requested from the vendors, pursuant to the specifications outlined in the bid document. The M-DCPS Arts and Specialty Paper Evaluation Committee, comprised of teachers, a school principal, representatives from Life Skills and Special Programs, Materials Testing and Evaluation, and Procurement staff, met on October 31, 2007, and November 7, 2007, to determine compliance of submitted samples with current specifications or equal to the approved brands. The final evaluation report was issued on December 19, 2007, which would not allow award of bid prior to the withdrawal period specified in the bid.

Consequently, as the low bidder on the majority of the items declined to hold its prices beyond the withdrawal period specified in the bid document, and prices submitted by the other vendors are considered excessive, the recommendation reflects that all bids received be rejected in order to permit rebidding.

Fund Source
0100 - General

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **REJECT** Bid No. 032-GG05 – ART & SPECIALTY PAPER, to permit rebidding.

OSP/lja