

QUESTIONS AND RESPONSES – REQUEST FOR PROPOSALS NO. 008-PP10 – GENERAL OBLIGATION BOND – INFORMATION EXCHANGE, REPORTING AND ACCOUNTABILITY TOOL

1. The RFP seems to outline technical information that is requested, but there is nothing related to solution functionality. Is there a functional matrix, or are we missing it?

RESPONSE:

Solution functionality items are included in Section IV and will be expanded during the Proof of Concept Phase (Section VI.D)

2. Could you provide the number of potential users that you would like priced in the cost proposal? We do not seem to see any basis for a quote as part of the cost proposal?

RESPONSE:

As is common with this type of application, the number of potential users will be fluid as the GOB projects move through the various construction phases. Vendor must quote based on previous Proposals involving similar Scope (Reference Section I – General Information)- Reference Questions 7 and 12.

3. Please elaborate how you want to track resources? Is it project resources that M-DCPS wants to track?

RESPONSE:

Please reference Section I – General Information

4. Do you prefer a “on premise” system managed by the IT staff or a SaaS Model managed by the vendor?

RESPONSE:

Please reference Section IV – Detailed Evaluation Criteria. All Proposals will be evaluated on its own individual merits

>>If the proposed application is both In-House and Cloud/SaaS based, Vendor can submit information for both Proposals and they will be evaluated independently as Stated in Section VI<<

5. What is the average annual capital spend for capital projects at the district, I'm thinking this number would have to be a projected or estimated based on the size of the GOB.

RESPONSE:

Vendor must quote based on previous Proposals involving similar Scope (Reference Section I – General Information)

6. Section number – III – Paragraph number – A – Page number 13. Text of passage being questioned - The main Scope of this Project is to provide a Cost, Resource and Document Tracking mechanism, capable of interfacing with M-DCPS ERP (SAP), Project Management (Primavera – P6), and various existing databases as described below.
Question – The RFP calls for integration (in several places) with various existing systems, but does not provide any details about the types of interfaces, methods, data mapping or other information required to determine both scope and cost of delivering the requirements. Please explain the approach we should take for proposing a solution, both cost and scope.

RESPONSE:

Interface methods and requirements are included in Section IV and will be expanded during the Proof of Concept Phase (Section VI.D). Proposed application must comply with the stated requirements and compatible with M-DCPS provided versions.

7. Section number – IV -Paragraph number – TH-AA-12 Page number - 28
Text of passage being questioned - Vendor to specify if there is a maximum number of concurrent users logged in simultaneously supported by the proposed solution?

Question – How many users does the School Board intend to have use the system?

RESPONSE:

As is common with this type of application, the number of potential users will be fluid as the GOB projects move through the various construction phases. Vendor must quote based on previous Proposals involving similar Scope (Reference Section I – General Information).

NOTE: Vendor is asked to specify if the proposed application has a maximum number of concurrent users allowed for simultaneous interaction.

8. Does the School Board have a target go-live date?

RESPONSE:

Target Go-Live date is First Quarter 2014

9. Does the School Board 'Require' the vendor to have previous K-12 client experience?

RESPONSE:

Reference Section IV – Detailed Evaluation Criteria – Proposal Overview,

P4.6

Vendor install base and references (Provide two references as a minimum- typical size and volume K-12 school system or equivalent)

G.17

Vendor to provide documentation on level of personnel experience proposed for implementing the services on this proposal – Explain in detail experience directly related to implementations in K-12 or academic environments of a size/ complexity equivalent to M-DCPS

10. Does the School Board have preference for Hosted or SaaS options?

RESPONSE:

Reference answer to Question 4 of this Document

11. Should the Cost Proposal include all travel and expenses costs?

RESPONSE:

Reference C3 below:

C.3

Vendor to confirm proposal is a fixed price solution, all costs figures are inclusive of travel and expenses (no travel and/or living expenses shall be billable to the School Board)

12. In Section Number V, Paragraph 1, item number 5, on page 33; It is asked for License Costs. Can you please break down the amount of users that are expected? What kinds of users will these be (internal vs. external), and how many will be view only?

RESPONSE:

As is common with this type of application, the number of potential users will be fluid as the GOB projects move through the various construction phases. Vendor must quote based on previous Proposals involving similar Scope (Reference Section I – General Information). There will be a mix (60% external – 40% internal) of users, with a relative low number of “View-Only” clients

13. In Section III, Sub Section B, Paragraph 5 on page 17;; In Scope Review Letter D it is asked for System/Hardware Requirements for Cloud or In-House hosting? For a SaaS model is there a preference for a shared, multi-tenant environment or a dedicated single tenant environment?

RESPONSE:

Vendor must respond to Item G15

G15

If a Cloud solution is proposed: Proposal must indicate location of main Data Center (DC) and the Disaster Recovery (DR) redundant site. Include information on DC and DR Tier/ Level of Redundancy for the electrical, mechanical, telecommunications and building infrastructure.

(Note: Main location must be a Tier IV facility – Vendor to submit SLA of Hosting Site)

14. In Section III, Sub Section A, Paragraph 1, on page 14; It is asked for capability to interface with M-DCPS ERP (SAP), Project Management (Primavera –P6), and various existing databases as described below. Can you explain level of integration you are looking for? Will this integration be bi-directional? What versions of SAP and P-6 are currently being run? Can you identify any other databases being used and its version?

RESPONSE:

Will this integration be bi-directional?

Unidirectional feeding TOOL

What versions of SAP and P-6 are currently being run?

SAP Enterprise Version ECC 6.03

Primavera P6 Project Management Release 7.0.0, Module P3c

Can you identify any other databases being used and its version?

Reference T-SWF12, T-SWF2

15. In section VI, Sub Section F, Paragraph 1 on page 37; There is a desire for a Proof of Concept for the application. Will there be a script with specific workflows and forms to be shown in the “Tool”? How many users are expected to participate in the POC? What roles will these participants have? Does the POC need to be in house, or is a cloud environment acceptable?

RESPONSE:

Will there be a script with specific workflows and forms to be shown in the “Tool”?

Yes, Work-Flows and data will be provided for the Proof-of-Concept

>> Upon signature by the Vendor of M-DCPS Non-Disclosure Agreement, the Selected Proposer(s) will be provided with a minimum of three (3) Case Studies to prepare the POC.<<

How many users are expected to participate in the POC?

>>The Selected Proposer(s) will have ten (10) business days to install, implement, tune and create required functionality to support a laboratory environment of up to 20 end-user workstations and reporting capabilities<<

What roles will these participants have?

As requested in the Proof-of-Concept Case Studies

Does the POC need to be in house, or is a cloud environment

Question is not clear – will depend on solution proposed by Vendor

16. In Section III, Sub Section B, Paragraph 2, on page 17; It is asked that Users must be able to compose personalized dashboards, able to track Cost, Resources and Documents. Can you provide some details on functionality your requesting? What type of cost data are you looking to track? Are you looking to capture cash flow? Are you looking for that information across the hierarchy? What information can reside in “Tool” and what needs to reside within SAP? From a resource standpoint, what data are you looking to capture? What information will need to come from P-6? Will the “Tool” act as the document manager for projects and then push information to SharePoint or will SharePoint be used throughout project?

RESPONSE:

**Can you provide some details on functionality your requesting?-
Cost, Project Status, Resource Allocation, Escalation Levels**

What type of cost data are you looking to track? Typical Project cost data for Ad-Hoc, scheduled and exception reports

Are you looking for that information across the hierarchy? Yes, this flexibility is required

**What information can reside in “Tool” and what needs to reside within SAP?
Information will be extracted by M-DCPS ITS from SAP and will reside in TOOL**

**What information will need to come from P-6?
P6 project schedule data**

**Will the “Tool” act as the document manager for projects and then push information to SharePoint or will SharePoint be used throughout project?
Vendors can propose to utilize SharePoint as a resource, but TOOL must be a stand-alone application, containing all the project data.**

17. Section II, Paragraph A, Page 6, indicates 10 originals and 15 CD containing the entire proposal. Is there a page limit for the proposal?

RESPONSE:

There is no page limit for the Proposals

18. Section II, Paragraph C, Page 8, (no particular text) Can you provide a model contract or service agreement for a preliminary review of all requirements?

RESPONSE:

Contract and Service Agreement will be negotiated and will be specific to this RFP request

19. Section III, Paragraph A, Page 14....Transition and Training... Can you provide an estimate of the number of people to be trained?

RESPONSE:

Proposal should include blocks of training hours provided as part of Submittal. Number of personnel trained could vary from year to year as new employees might need training provided by Vendor

20. Section IV, Items C5-hourly rates, Page 23. Can you confirm that we should submit fully burdened billing rates?

RESPONSE:

Final billable amounts should be included in Item C5

21. Section VII, Paragraph E, Page 38, "Small Business Enterprise and Minority/Women Business Enterprise (M/WBE) Participation". Does not mention a specific requirement of the level of participation of M/WBE. Please indicate if there is a minimum level of participation of M/WBE firms and if so, what % shall it represent.

RESPONSE:

There is no minimum level or % of M/WBE participation required. However, any minority participation will have some merit in the evaluation process, which has been added to Section IV – Detailed Evaluation Criteria - P.4.10