

QUESTIONS AND ANSWERS RFP 090-JK10 PROGRAM EVALUATION CONSULTING SERVICES

- 1) Are there any page limitations on responses to the RFP?

No

- 2) In Section VII of the RFP, it notes that evaluation criteria will include, “but not be limited to,” those on the list provided. Could provide clarification as to what other criteria might be considered when awarding this contract?

Past performance.

- 3) Can you provide some examples of projects for which you anticipate needing evaluation consulting services? Are there any specific content areas (e.g., professional development, cost-effectiveness, educational technology, STEM) that you anticipate will need to be addressed?

Examples of Projects: This depends on the content of grants' RFP's (e.g., effects of: ex. 1. use of laptops for instruction, ex. 2. teacher incentives...on student performance.

- 4) Could you clarify how M-DCPS's M/WBE Program works? To what extent will M/WPE's be given preference in the awarding of this contract? To what extent will they be given preference over non-M/WPE's when M-DCPS is selecting vendors from its pool of qualified consultants to “match” to future evaluation projects?

The School Board has an active Minority/Women Business Enterprise (M/WBE) Program, to increase contracting opportunities for M/WBE's. In keeping with this policy, if a minority firm, which is Woman or African American-owned and operated, is to perform a scope of work, provide documentation to substantiate the experience of the M/WBE and its staff in providing this type of service. The Division of Business Development and Assistance must certify all M/WBE's, prior to contract award. The M/WBE Application may be accessed through the following link: (VIII. Equal Employment Opportunity and M/WBE Participation, par. 2)

The RFP for this engagement does not include preference for Minority/Women Business Enterprises (M/WBE). However, M/WBEs are strongly encouraged to pursue business as primes and non-minority primes are, likewise, encouraged to hire M/WBEs (as defined above) as sub-consultants/ contractors whenever possible to perform District work.

- 5) Based on information from M-DCPS's website, it appears that a similar RFP was issued last year, and that 15 evaluators were awarded the contract. Is this current RFP intended to add to that list of evaluators, or will all evaluators—even those that were on the previous list—have to re-propose?

RFP 090-JJ10 for Program Evaluation Consultant Services included provisions for extension of contract to the awarded vendors. The RFP also included a provision to add to the pool of external evaluators on the annual extension date. The current solicitation is intended to add to the pool of qualified program evaluators. Those vendors holding currently awarded contracts may, at the mutual agreement between both MDCPS and the vendor, process extension of their contracts.

- 6) Does the organization awarded the RFP opportunity need to be located in the Miami-Dade County, Florida area?

No.

- 7) If not, approximately how much travel will be required?

Travel would be as needed, depending on the particular evaluation.

- 8) On page 2, Section VA, the RFP asks for verification of graduate degrees. Can you please clarify the nature of the documentation you are looking for, including whether this would pertain to all staff slated to work on the evaluations or just the lead consultants?

A copy of diploma or transcript is required for all principal evaluators, i.e., not aides, assistants.