

Questions and Answers Bid 098-GG07 Information Technology Consultant

Q. 1. We have reviewed the bid documents and would like to confirm with you the information that is to be submitted:

1. Bidder Qualification Form
2. Vendor Information Sheet
3. Occupational License
4. Signed Addenda (If Applicable)
5. The information requested in Section 10.0 (page 6) titled "Information Required of the Bidder"
6. Hourly rate sheets for applicable business areas.

A. Confirmed. Add insurance binder w/coverage. Sign document(s) as required.

Q. 2. Should hourly rates be inclusive of travel expenses or will those be billed separately?

A. They shall be all inclusive. Please refer to paragraph 2.3 of the Specifications.

Q. 3. Are you seeking a written narrative (other than the information requested in Section 10.0), describing firm qualifications, references, and resumes.

A. Please refer to paragraph 3.1 of the Specifications.

Q. 4. How will bids be evaluated? Does M-DCPS plan to select a limited number of firms for each business area or will all qualified bidders submitting complete bids be included on the vendor list for upcoming opportunities?

A. Please refer to the "Overview" statement of the Specifications (page 1). Also, please refer to paragraphs 1.3, 3.0 (Contract Award) and 3.1 of the Specifications

Other questions

Q. 1. Can you please forward the rate sheet in an excel format so that we can populate it accordingly?

A. Format is not available in excel. Please use the format supplied manually inserting the rates.

Q. 2. In the UNIT column for the rate response, you have listed per hour ceiling. Shouldn't this be "one"?

A. No it should not be "one". It defines the structure of what we want. In this case is the per hour rate ceiling to be charged for the services. For additional information, please refer to paragraph 03-PRICES of the Special Conditions.

Q. 3. Will you consider a rate accelerator on the anniversary date of the contract that would be equal or similar to the existing practices of the Miami-Dade School District?

A. If the bid does not provide for a rate accelerator, it will not be allowed.