

Miami-Dade County Public Schools (M-DCPS) Bid 091-JJ03
Hospitality Services Vending Program
Questions and Comments – Posting 1

QUESTION 1

Who are the current vendors servicing the machines?

RESPONSE 1

Brother's Vending for beverages and Gilly Vending for beverages and snacks.

QUESTION 2

What is the volume of these machines?

RESPONSE 2

The volume of these machines can not be determined, as in the past there were commissions paid on each machines. The estimated commissions for the past twelve months for all vending machines at both buildings downtown were approximately \$23,600. The district anticipates greater opportunities for revenue for both the district and the awarded vendor(s) with this bid solicitation.

QUESTION 3

Do you still plan to sell beverages in the cafeteria using the vending machines or are you considering installing a soda fountain in the cafeteria?

RESPONSE 3

At this time, there are plans for keep two beverage machines in the cafeteria. The district has not evaluated any opportunities to install a soda fountain in the cafeteria.

QUESTION 4

Do you need to approve products in the machines, since this machine is not at a school site?

RESPONSE 4

The district needs to have the ability to approve products in the machines for various reasons including but not limited to: maintain quality control, safety, and compliance with current and future changes to school board policies.

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QUESTION 5

Why are there two awarded vendors originally?

RESPONSE 5

The vending services were previously done “in-house” by Hospitality Services employees. As the transition to a vended service evolved, different needs were identified and different vendors were able provide the services needed.

QUESTION 6

Is there the option to just bid on the beverages or just on the snacks?

RESPONSE 6

This item is addressed in Addendum 1 for this bid solicitation.

QUESTION 7

What is a “combo” machine? Is this machine refrigerated or frozen?

RESPONSE 7

A “combo” machine provides both “Shelf-stable” and frozen snack products and small frozen entrées meals.

QUESTION 8

Can the adjustment to the number of machines being removed be done more than once a year?

RESPONSE 8

No. The bid states the terms of the contract. An adjustment period of requesting removal of machine(s) be done in the month of October each contract or extension period (provided the original contract is extended.)

QUESTION 9

How many employees are in each building? In each floor?

RESPONSE 9

The number of employees in both buildings has changed recently, due to the district’s budget situation. However, to assist the bidders with potential building capacity, there is an approximate parking capacity of 1500 cars between the parking garage and parking lots at the School Board’s downtown facilities to be used for employees and guests.

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QUESTION 10

How can I bid on this bid, if I am awarded another district bid as an alternate?

RESPONSE 10

It is each bidder's responsibility to determine if they have sufficient resources to service this bid BEFORE submitting a bid submission.

IF a vendor is awarded any bid item and they can not provide that service when requested, they are subject to penalties and possible default as stated in the bid's conditions.

If a vendor is also an alternate awardee on another district vending bid, they will be notified in advance if they are to be elevated to primary awardee status on that particular bid they were awarded. Each bid is specific regarding the implementation of the vending machines.

QUESTION 11

Can the bid opening date be extended to July 3, 2009, as my company has to receive corporate approval?

RESPONSE 11

No. This bid will open as scheduled on 06/25/2009.

QUESTION 12

Can the district accept electronic payment?

RESPONSE 12

The district is in process of implementing an enterprise resource system which could provide the opportunity to examine the alternatives for electronic payment.

However, it is not a requirement at this time that the vendor use electronic payment at this time. This item can be discussed with the awarded vendor upon award of the bid. Currently, the checks for vending machine commission are written payable to the MDCPS, Department of Hospitality Services.

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QUESTION 13

Can the terms be changed on the contract?

RESPONSE 13

There has been one (1) addenda issued on this bid solicitation. Please view this addendum for more information. Vendors must comply with all terms stated in the bid documents and any changes proposed can only be made if the bid documents states it so (i.e. adjusting the number of vending machines.)

QUESTION 14

Options to bid on this contract are several. How will this bid be awarded?

RESPONSE 14

The district will evaluate all responsive bid submissions and the bid allows the district to award one or more categories of the highest bid item, whichever is in the best interest of the district.

QUESTION 15

Is relocation of the machines possible from their present location?

RESPONSE 15

The awarded vendors will work with the administration at the Department of Hospitality Services to determine placement and number of machines at the facilities listed in the bid documents.