

**QUESTIONS AND RESPONSES FOR RFP NO. 070-FF10 – PROFESSIONAL CONSULTING SERVICES FOR DEVELOPMENT OF AN INSTRUCTIONAL ASSESSMENT AND APPRAISAL SYSTEM**

QUESTION: Is there a page limit for the technical proposal?

RESPONSE: There is no page limit to the technical proposal.

QUESTION: Will the vendor have access to the current PACES system?

RESPONSE: In light of the fact that the district does not own the copyright to PACES, copies of PACES will not be provided to the vendor. Information regarding PACES is set forth in <http://paces.dadeschools.net>

QUESTION: Is there a ceiling on indirect costs? What items are considered as indirect costs? Is there a ceiling on Management Fees?

RESPONSE: The District has not placed a ceiling on any costs. All costs will be determined by the proposer.

QUESTION: Is there a specific format or template for the Budget/ Cost proposal?

RESPONSE: There is no specific format or template for the budget/cost proposal.

QUESTION: Do we need to submit Attachment A – Affirmative Action Breakdown and Attachment B – Sworn Statement – New Contracts with the proposal?

RESPONSE: Yes

QUESTION: Are there Florida state teaching standards? I know that there were at one time - the old FSPS (or something like it) appraisal system, based on standards. But I could not find any current ones on the website.

RESPONSE: Standards for educators are outlined in the Florida Department of Education webpage located at <http://www.firn.edu/doe/dpe/publications.htm>. In particular, please access the Florida Educator Accomplished Practices brochures for the preprofessional, professional and accomplished levels. Links to the brochures are available on the referenced web page.

QUESTION: What is the culture in the district around student, parent, and/or teacher feedback as part of a teacher evaluation system? (360 idea.)

RESPONSE: Please refer to Florida statutes section 1012.34 that outlines appropriate assessment criteria indicators, including parental input.

QUESTION: What, briefly, are the statutory guidelines in Florida around teacher appraisal? In particular, will they support a differentiated system?

RESPONSE: Please refer to Florida statutes section 1012.34.

QUESTION: What is the Florida Protocol for Quality Professional Development? Is it based on the NSDC standards?

RESPONSE: Information regarding the Florida Protocol for Quality Professional Development is located at <http://www.firn.edu/doe/profdev/pdstandards.htm>. The system is based on standards promulgated by NSDC and applicable Florida law.

QUESTION: How big a pilot do you envision? Do you want it to include the non-classroom specialist roles?

RESPONSE: The number of schools and personnel that will be involved in the unveiling of the pilot has not been determined. The pilot system must cover all instructional personnel, including, but not limited to classroom teachers, school psychologists, guidance counselors, media specialists, teachers on special assignment and curriculum specialists.

QUESTION: Does the 90-day contract include the actual pilot, or only the preparation and training for it? I saw no mention of revising the system based on insight from the pilot. Is that somewhere that I missed?

RESPONSE: The contract includes the development of the pilot system and initial training required for the pilot. The pilot may be modified as needed prior to full district-wide implementation during the 2007-2008 school year.

QUESTION: How many focus groups of stakeholders do you envision? And should these include non-classroom specialist positions as well?

RESPONSE: The number of stakeholder focus groups has not been determined. The proposer should anticipate including focus groups comprised of non-classroom specialist stakeholders.

QUESTION: What are the procedures for background screening?

RESPONSE: At the point of submission, only the Sworn Statement is required.