

MEMORANDUM

August 19, 2026
M1863-CM
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures for Previous Period	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-22-016-JW	Electronic Marquee Signage and Scoreboards Supply and Installation	December 20, 2023	2 1-year	\$3,000,000	3 years	0	\$88,023 (2 years, 5 Months)	\$1,000,000	December 20, 2026 – December, 19 2027 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED: _____

allana yank
School Board Attorney

RECOMMENDED: _____

metancourt
Ron Y. Steiger, Chief Financial Officer

APPROVED: _____

Jose L. Dotres
Dr. Jose L. Dotres
Superintendent of Schools

8/27/2026

Jose Bueno
Designee

CM:pm

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-22-016-JW

Contract Title: Electronic Marquee Signage and Scoreboards Supply and Installation

Board Meeting Date: December 20, 2023

Agenda Item: E-145

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract with pre-approved vendors to purchase equipment only and/or furnish all labor, supervision, equipment and materials necessary to install, replace and/or repair any component of electrical signage, including exterior marquee signs, at Miami-Dade County Public Schools' facilities.

Initial Award Amount: \$3,000,000

Initial Contract Award Period and Extension: December 20, 2023 through December 19, 2026
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☒ No ☐

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$1,000,000

Recommended Extension Period: December 20, 2026 – December 19, 2027
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Two (2)

1. Briggs Management & Associate LLC
2. Kenco Sign and Awning LLC

Additional certified firms available: Yes, see attached. ☐ No ☒

OCPEBA Verified: Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of June 2026, indicated a decrease of 0.4%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: Pedro Martinez
Pedro Martinez, Purchasing Agent

Date: 07/13/2026

By: Charisma Montfort
Charisma Montfort, Chief Procurement Officer

Date: 8/19/2026