

MEMORANDUM

March 5, 2026
M1745-CM
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer
Procurement Management Services *CM*

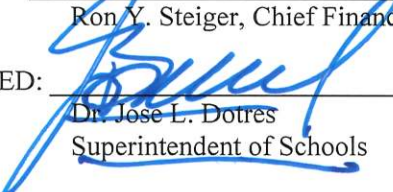
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures for Previous Period	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-21-039-CM	ESEER – SAP and Mainframe Support	April 19, 2023	3 1-year	\$1,000,000	2 years	1	\$ 0 (2 MONTHS)	\$500,000	August 15, 2026 – August 14, 2027 (One Year)	Originating department has requested to utilize the second contract extension.

REVIEWED: 
School Board Attorney

RECOMMENDED: 
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Dr. Jose L. Dotres
Superintendent of Schools

CM:mf

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-21-039-CM

Contract Title: ESSER – SAP and Mainframe Support

Board Meeting Date: April 19, 2023

Agenda Item: E-143

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to establish a contract for SAP and mainframe support services at Miami-Dade County Public Schools (M-DCPS), with Elementary and Secondary School Emergency Relief (ESSER) funds.

Initial Award Amount: \$1,000,000

Initial Contract Award Period and Extension: August 15, 2023 to August 14, 2025
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: \$500,000

Current Extension Period: August 15, 2025 to August 14, 2026

Recommended Extension Award Amount: \$500,000

Recommended Extension Period: August 15, 2026 to August 14, 2027
This is the second extension of the contract. The awardee has agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Phoenix Business, Inc. DBA Phoenix Business Consulting

Additional certified firms available: Yes, see attached. ☐ No ☒

OCPEBA Verified: Yes, see attached. ☒ No ☐

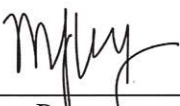
Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of December 2025, indicated a increase of 0.3%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based

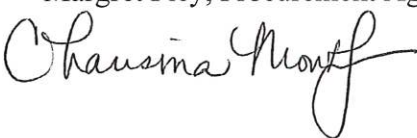
on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Margret Fley, Procurement Agent

Date: 2/2/2026

By: 
Charisma Montfort, Chief Procurement Officer

Date: 3/5/2026