

MEMORANDUM

January 13, 2026
M1755-CM
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures for Previous Period	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-23-009-TA	Tutoring and Counseling Services for Eligible Students Enrolled in Non-Public Schools	February 13, 2024	3 1-year	\$2,000,000	2 years	0	\$6,608.88 (10 months)	\$1,000,000	February 13, 2026 – February 12, 2027 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED: _____

Alana York
School Board Attorney

RECOMMENDED: _____

Ron Y. Steiger
Ron Y. Steiger, Chief Financial Officer

APPROVED: _____

Dr. Jose L. Dotres
Dr. Jose L. Dotres
Superintendent of Schools

Designee

1/15/2026

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-23-009-TA

Contract Title: Tutoring and Counseling Services for Eligible Students Enrolled in Non-Public Schools

Board Meeting Date: February 13, 2024

Agenda Item: E-144

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to select pre-approved third-party contractors to deliver services to eligible Pre-K–12 students enrolled in participating non-public schools, in accordance with the Individuals with Disabilities Education Act (IDEA). Services include: 1) Tutoring in language arts/reading, mathematics; 2) Pre-K intervention services for students with documented developmental delays; and 3) Counseling Services, individual and group counseling with social skill building.

Initial Award Amount: \$2,000,000

Initial Contract Award Period and Extension: February 13, 2024 through February 12, 2026
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☒ No ☐

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$1,000,000

Recommended Extension Period: February 13, 2026 through February 12, 2027
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Twelve (12)

1. Above & Beyond Learning, Inc.
2. Blossom Group Florida LLC
3. Catapult Learning, LLC
4. Divine Educational Learning Academy LLC
5. Empowering Youth, Inc.
6. Empowerment Tutoring, LLC
7. Jump Start Tutoring Center LLC
8. Nathalie Training and Advocacy Services, LLC
9. One on One Learning Corp.
10. Prosperity Social & Community Development Group, Inc.

11. Smartstart Education, LLC
12. Top Tier Tutoring LLC

Additional certified firms available: Yes, see attached. ☐ No ☒

OEEA Verified: Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of September 2025 indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Vanessa Flores, Procurement District Director

Date: 12/9/2025

By: 
Charisma Montfort, Chief Procurement Officer

Date: 1/13/2026