

MEMORANDUM

December 17, 2025
M1754-CM
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
Procurement Management Services

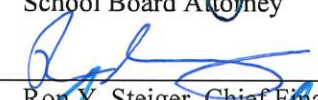
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

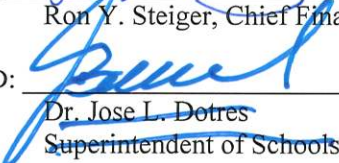
RUSH

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures for Previous Period	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-20-028-CM	In-School Nursing and Respiratory Therapist Services	November 17, 2021	2 1-year	N/A	3 years	1	\$7,808,485.47 (11 months)	N/A	January 3, 2026 – January 2, 2027 (One Year)	Originating department has requested to utilize the second and final contract extension.

REVIEWED: 
School Board Attorney

RECOMMENDED: 
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Dr. Jose L. Dotres
Superintendent of Schools

Jose Bueno
Designee

12/18/2025

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-20-028-CM

Contract Title: In-School Nursing and Respiratory Therapist Services

Board Meeting Date: November 17, 2021

Agenda Item: E-145

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to establish contracts for a pre-approved list of agencies to provide nursing services for medically fragile students and any other additional nursing services, as needed.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: January 3, 2022 through January 2, 2025
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: January 3, 2025 through January 2, 2026

Recommended Extension Award Amount: N/A

Recommended Extension Period: January 3, 2026 through January 2, 2027
This is the second and final extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Seven (7)

1. America-Loving Care Home Health, Inc.
2. EDU Healthcare, LLC
3. CR&RA Investments, LLC dba Team Select Home Care
4. Nationwide Healthcare Services, Inc.
5. Orange Tree Staffing, LLC
6. South Florida Strategies, Inc.
7. The Stepping Stones Group LLC

Additional certified firms available: Yes, see attached. ☐ No ☒

OCPEBA Verified: Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service,

inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of September 2025, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A



Authorization to proceed with extension: ☒ Approved

☐ Denied

Buyer: 
Vanessa Flores, District Director

Date: 12/8/25

By: 
Charisma Montfort, Chief Procurement Officer

12/17/2025
Date: _____