

MEMORANDUM

December 12, 2025
M1752-CM
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

RUSH

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures for Previous Period	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-19-011-CM	Transparency Tools for M-DCPS Healthcare Plan	October 21, 2020	1 2-year	N/A	5 years	0	\$869,571.25 (58 months)	N/A	January 1, 2026 – December 31, 2027 (Two Years)	Originating department has requested to utilize the first and final contract extension.

REVIEWED: *Alana York*
School Board Attorney

RECOMMENDED: *[Signature]*
Ron Y. Steiger, Chief Financial Officer

APPROVED: *[Signature]* 12/18/2025
~~Dr. Jose L. Dotres~~
Superintendent of Schools
Jose Bueno
Designee

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-19-011-CM

Contract Title: Transparency Tools for M-DCPS Healthcare Plan

Board Meeting Date: October 21, 2020

Agenda Item: E-147

Purpose of Contract: The purpose of this Request is to identify potential vendors who provide telephonic and on-line healthcare transparency services which could identify in-network healthcare providers with the most competitive costs structures, based upon provided claim data from the District's Administrative Services Only (ASO) vendor, Cigna. The requested transparency service should have a platform which is easy for District employees, retirees and their eligible dependents to use in identifying cost options for providers and facilities, thus allowing for these individuals to make informed decisions with a potential incentive to employees who utilize cost effective providers.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: January 1, 2021 through December 31, 2025
Five (5) years, with an option to extend for one (1) additional two (2) year period.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: N/A

Recommended Extension Period: January 1, 2026 through December 31, 2027
This is the first and final extension of the contract. The awardee has agreed to extend for an additional two-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Careoperative, LLC dba Healthcare Bluebook

Additional certified firms available: Yes, see attached. ☐ No ☒

OEEA Verified: Yes, see attached. ☒ No ☐

Cost Savings: No ☒

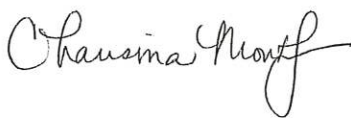
Justification: It is considered to be in the best interest of the District to extend this contract for an additional two-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of September 2025, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Vanessa Flores, District Director

Date: 11/10/2025


By: _____
Charisma Montfort, Chief Procurement Officer

Date: 12/12/2025