

MEMORANDUM

March 13, 2026
M1802-CM
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures for Previous Period	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-20-035-VF	Disaster Debris Removal Monitoring and Recovery Services	May 19, 2021	1 2-year	N/A	5 years	0	\$0.00 (Zero expenditures as there were no disasters during the initial award period.)	N/A	May 19, 2026 – May 18, 2028 (Two Years)	Originating department has requested to utilize the first and only contract extension.

REVIEWED: _____

Jose Bueno
School Board Attorney

RECOMMENDED: _____

Ron Y. Steiger
Ron Y. Steiger, Chief Financial Officer

APPROVED: _____

Jose L. Dotres
Dr. Jose L. Dotres
Superintendent of Schools

Jose Bueno
Designee

3/19/2026

CM:dr

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-20-035-VF

Contract Title: Disaster Debris Removal Monitoring and Recovery Services

Board Meeting Date: May 19, 2021

Agenda Item: E-150

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to obtain a qualified, experienced firm to provide disaster debris monitoring services and/or disaster response and recovery services to the District prior to and following a disaster debris producing event. Services include, but are not limited to, planning, field oversight, debris monitoring, field documentation, training, and technical assistance.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: May 19, 2021 through May 18, 2026
Five (5) years with an option to extend for one (1) additional two (2) year period.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: N/A

Recommended Extension Period: May 19, 2026 – May 18, 2028
This is the first and only extension of the contract.
The awardee has agreed to extend for an additional two-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

Disaster Program & Operations, Inc.

Additional certified firms available: Yes, see attached. ☐ No ☒

OEEA Verified: Yes, see attached. ☒ No ☐

Cost Savings: Yes ☒ No ☐

Justification: It is considered to be in the best interest of the District to extend this contract for an additional two-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of January 2026, indicated an increase of 0.2%. Staff has indicated satisfactory

performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer:

Diana F. Richardson
Diana Richardson, Procurement Agent

March 6, 2026

Date

By:

Charisma Montfort
Charisma Montfort, Chief Procurement Officer

3/13/2026

Date: