

MEMORANDUM

April 7, 2025
M1678-CM
 CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services

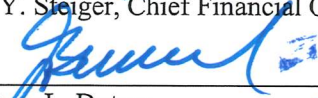
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-23-001-VF	Professional Development Services for Non-Public Schools	June 18, 2024	3 1-year	N/A	1 year	0	\$648,863.00 (9 months)	N/A	July 1, 2025 – June 30, 2026 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED:  Digitally signed by Aili Graupera
 Date: 2025.04.23 15:39:09 -04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Dr. Jose L. Dotres
 Superintendent of Schools

Jose Bueno
Designee

5/6/2025

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-23-001-VF

Contract Title: Professional Development Services for Non-Public Schools

Board Meeting Date: June 18, 2024

Agenda Item: E-144

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to contract with a professional learning company to deliver a wide range of professional development services to all non-public schools that have applied for services from the District under provisions of the Title II, Part A, Supporting Effective Instruction.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: July 1, 2024 through June 30, 2025
One (1) year, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: N/A

Recommended Extension Period: July 1, 2025 through June 30, 2026
This is the first extension of the contract. The awardee has agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. FACTS Education Solutions, LLC

Additional certified firms available: Yes, see attached. ☐ No ☒

OEEA Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as The Consumer Price Index for All Urban Consumers (CPI-U), as of February 2025, indicated a 0.2% increase. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based

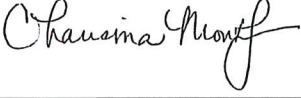
on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Vanessa Flores, Procurement District Director

Date: 04/07/2025

By: 
Charisma Montfort, Chief Procurement Officer

Date: 4/22/2025