

MEMORANDUM

April 22, 2025
M1677-CM
 CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

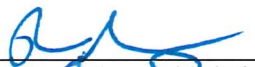
FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-21-036-CM	Federal Lobbyist Services	July 20, 2022	1 2-year	\$360,000	3 years	0	\$291,000.00 (33 months)	\$240,000	July 20, 2025 – July 19, 2027 (Two Years)	Originating department has requested to utilize the first and only contract extension.

REVIEWED:  Digitally signed by Ailii Graupera
 Date: 2025.04.23 15:43:47 -04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Dr. Jose L. Dotres
 Superintendent of Schools

Jose Bueno
Designee

5/6/2025

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-21-036-CM

Contract Title: Federal Lobbyist Services

Board Meeting Date: July 20, 2022

Agenda Item: E-141

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to establish a contract with an agency to provide federal legislative consulting services to assist in advocating the Board's interest before the South Florida Congressional Delegation, federal legislative committees, and the Executive Branch, including the Secretaries of Education, Commerce, Health and Human Services and Justice, as well as pertinent regulatory agencies.

Initial Award Amount: \$360,000

Initial Contract Award Period and Extension: July 20, 2022 through July 19, 2025
Three (3) years, with an option to extend for one (1) additional two (2) year period.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$240,000

Recommended Extension Period: July 20, 2025 through July 19, 2027
This is the first and only extension of the contract. The awardee has agreed to extend for an additional two-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Ballard Partners, Inc.

Additional certified firms available: Yes, see attached. ☐ No ☒

OEEA Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional two-year period, to benefit from fixed prices and continuity of service, inasmuch as The Consumer Price Index for All Urban Consumers (CPI-U), as of February 2025, indicated a 0.2% increase. Staff has indicated satisfactory

performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Vanessa Flores, Procurement District Director

Date: 04/07/2025

By: 
Charisma Montfort, Chief Procurement Officer

Date: 4/22/2025