

MEMORANDUM

April 22, 2025
M1675-CM
 CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-19-009-CM	Third Party Administration (TPA) Services For Self-Funded Workers' Compensation And Liability Program	April 29, 2020	1 2-year	N/A	5 years	0	\$15,412,211.00 (57 months)	N/A	July 1, 2025 – June 30, 2027 (Two Years)	Originating department has requested to utilize the first and only contract extension.

REVIEWED:  Digitally signed by Ailil Graupera
 Date: 2025.04.23 17:13:08 -04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Dr. Jose L. Dotres
 Superintendent of Schools

Jose Bueno
Designee

CM:vf

5/6/2025

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-19-009-CM

Contract Title: Third Party Administration (TPA) Services for Self-Funded Workers' Compensation and Liability Program

Board Meeting Date: April 29, 2020

Agenda Item: E-141

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to obtain Third Party Administration (TPA) Services for the Self Funded Workers' Compensation and Liability Program for Miami-Dade County Public Schools.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: July 1, 2020 through June 30, 2025
Five (5) years, with an option to extend for one (1) additional two (2) year period.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: N/A

Recommended Extension Period: July 1, 2025 through June 30, 2027
This is the first and only extension of the contract. The awardee has agreed to extend for an additional two-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Gallagher Bassett Services, Inc.

Additional certified firms available: Yes, see attached. ☐ No ☒

OEEA Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional two-year period, to benefit from fixed prices and continuity of service, inasmuch as The Consumer Price Index for All Urban Consumers (CPI-U), as of February 2025, indicated a 0.2% increase. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based

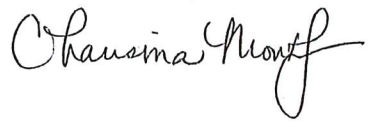
on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Vanessa Flores, Procurement District Director

Date: 04/02/2025

By: 
Charisma Montfort, Chief Procurement Officer

Date: 4/22/2025