

MEMORANDUM

November 12, 2024  
**M1582-CM**  
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*  
Procurement Management Services

**RUSH**

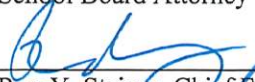
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

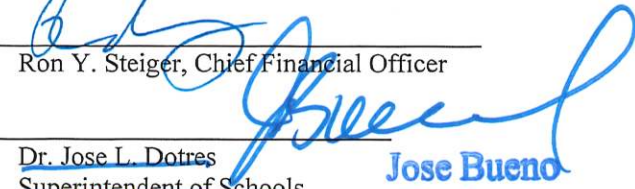
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| Contract Number | Contract Title                        | Board Approval Date                                      | # of Extensions Granted | Board Approved Contract Amount                                                                                      | Board Approved Term | # of Extensions Used | Total Contract Expenditures | New Total Contract Amount | New Contract Term                                | Reason for Contract Extension vs. Re-Bid                                                |
|-----------------|---------------------------------------|----------------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------|----------------------|-----------------------------|---------------------------|--------------------------------------------------|-----------------------------------------------------------------------------------------|
| ITB-19-006-MV   | Tree, Palm and Shrub Pruning/ Removal | November 18, 2020<br><br>October 19, 2022 (Supplemental) | 3 1-year                | \$1,000,000 original award amount<br><br>Supplemental \$2,530,000 FY 2022-23 and \$1,250,000 for FY 2023 and beyond | 2 years             | 2                    | \$820,383.84                | \$1,250,000               | November 18, 2024 – November 17, 2025 (One Year) | Originating department has requested to utilize the third and final contract extension. |

REVIEWED:  Ailil Graupera  
Office of General Counsel  
2024.11.15 16:31:57 -05'00'

School Board Attorney

RECOMMENDED:   
Ron Y. Steiger, Chief Financial Officer

APPROVED:   
Dr. Jose L. Dotres  
Superintendent of Schools

**Jose Bueno**  
**Designee**

CM:df

### CONTRACT EXTENSION SUMMARY

Contract No.: ITB-19-006-MV

Contract Title: Tree, Palm and Shrub Pruning/Removal

Board Meeting Date: November 18, 2020      Agenda Item: E-147  
Supplemental Board Meeting Date: October 19, 2022      Agenda Item: E-144

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a pool of pre-approved vendors to furnish all labor, supervision, equipment and materials necessary to perform tree, palm and shrub trimming, pruning and stump removal for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$1,000,000

Supplemental Award Amount: A total of \$1,250,000 per year for FY 2023-beyond

Initial Contract Award Period and Extension: November 18, 2020 through November 17, 2022  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☒ No ☐

Current Extension Amount: \$1,250,000

Current Extension Period: November 18, 2023 - November 17, 2024

Recommended Extension Award Amount: \$1,250,000

Recommended Extension Period: November 18, 2024 – November 17, 2025  
This is the third and final extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Eight (8)

1. A Native Tree Services Inc.
2. Bella Fiore Landscaping LLC
3. CNC Management Group, Inc.
4. EDJ Tree Service LLC
5. Florida Coast Services, Inc.
6. Green Wise Group LLC
7. SFM Services, Inc.
8. Sherlock Tree Company Inc

**MBE/MWBE, HISPANIC AMERICAN**  
**SBE/MWBE, HISPANIC AMERICAN**

Additional certified firms available: Yes, see attached. ☐ No ☒

OEO Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of September 2024, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved  
☐ Denied

Buyer: Doneal Ford  
Doneal Ford, Procurement Staff Assistant

Date: 10/28/2024

By: Charisma Montfort  
Charisma Montfort, Chief Procurement Officer

Date: 11/12/2024