

MEMORANDUM

July 10, 2024
M1511-CM
CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
Procurement Management Services

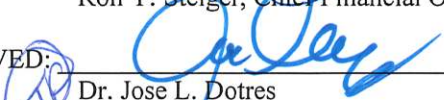
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-19-014-HR	Bread and Bread Products	October 21, 2020	2 1-year	\$3,000,000	3 years	1	\$196,278.35	\$1,000,000	October 21, 2024 – October 20, 2025 (One Year)	Originating department has requested to utilize the final contract extension.

REVIEWED: 
Allil Graupera
Office of General Counsel
2024.07.12 10:20:46 -04'00'
School Board Attorney

RECOMMENDED: 
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Dr. Jose L. Dotres
Superintendent of Schools

CM:mc

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-19-014-HR

Contract Title: Bread and Bread Products

Board Meeting Date: October 21, 2020

Agenda Item: E-145

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract, at firm fixed prices, with qualified firms, for the purchase of fresh delivered bread and bread products for use in the National School Lunch and School Breakfast Programs.

Initial Award Amount: \$3,000,000

Initial Contract Award Period and Extension: October 21, 2020 through October 20, 2023
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: \$1,000,000

Current Extension Period: October 21, 2023 – October 20, 2024

Recommended Extension Award Amount: \$1,000,000

Recommended Extension Period: October 21, 2024 – October 20, 2025
This is the second and final extension of the contract. The awardee has agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Flowers Baking Co. of Miami, LLC

Additional certified firms available: Yes, see attached. ☐ No ☒

OEO Verified: Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of April 2024, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:



Approved



Denied

Maritza Cozart

Buyer:

Maritza Cozart, Procurement Analyst

06/07/2024

Date:

By:


Charisma Montfort, Chief Procurement Officer

Date:

7/17/2024