

MEMORANDUM

May 8, 2024
M1494-CM
CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-20-045-MJ	Specialized Transmissions	July 14, 2021	2 1-year	\$264,000	3 years	0	\$66,517	\$88,000	July 14, 2024 – July 13, 2025 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED: 
Aili Graupera
Office of General Counsel
2024.05.08 13:27:39 -04'00'
School Board Attorney

RECOMMENDED: 
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Dr. Jose L. Dotres
Superintendent of Schools

CM:ta

SUPERINTENDENT'S OFFICE
MAY 14 2024 PM 1:25

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-20-045-MJ

Contract Title: Specialized Transmissions

Board Meeting Date: July 14, 2021

Agenda Item: E-144

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish contracts, at firm labor rates, quantities, of parts discounts and/or markups, as may be required, of automotive repair services and specialized repairs, for School Board vehicles, for the M-DCPS Department of Transportation.

Initial Award Amount: \$264,000

Initial Contract Award Period and Extension: July 14, 2021 through July 13, 2024
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$88,000

Recommended Extension Period: July 14, 2024 – July 13, 2025
This is the first extension of the contract. The awardee has agreed to extend for an additional one-year period, by letter on file.

Vendor Recommended for Contract Extension: One (1)

1. Alonso Transmission, Inc.

Additional certified firms available: Yes, see attached. ☐ No ☒

OEO Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of March 2024, indicated an increase of 0.4%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based

on the terms and conditions contained in the original contract approved by the School Board.

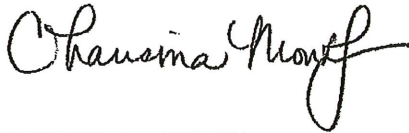
Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: Tosha Alice

Tosha Alice, Procurement Analyst

Date: 04/16/2024



By: Charisma Montfort, Chief Procurement Officer

Date: 5/8/2024