

MEMORANDUM

October 30, 2023
M1441-CM
 CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-19-005-CM	Outfitting, Relocation, Assembly and Installation of Logistics	January 15, 2020 April 13, 2022 (Supplement)	2 1-year	\$1,500,000 (initial three-year award) \$1,250,000 (FY 21-22 only)	3 years	1	\$211,210.13	\$500,000	January 15, 2024 – January 14, 2025 (One Year)	Originating department has requested to utilize the second and final contract extension.

REVIEWED: *Aill Graupera*
 Aill Graupera
 Office of General Counsel
 2024.01.17 11:39:53 -05'00'
 School Board Attorney

RECOMMENDED: *Ron Y. Steiger*
 Ron Y. Steiger, Chief Financial Officer

APPROVED: *Dr. Jose L. Dotres*
 Dr. Jose L. Dotres
 Superintendent of Schools

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-19-005-CM

Contract Title: Outfitting, Relocation, Assembly and Installation of Logistics

Board Meeting Date: January 15, 2020

Agenda Item: E-145

Supplemental Board Meeting Date: April 13, 2022

Agenda Item: E-141

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract, at firm unit prices, for specialized industrial/commercial services for the relocation, assembly and installation of logistics of specific projects as required for the GOB – General Obligation Bond, Capital Improvements, School Operations, Maintenance Operations projects and/or any District-Wide administrative requirement at the various Miami-Dade Public Schools facilities.

Initial Award Amount: \$1,500,000 for initial 3-year period

Supplemental Award Amount: \$750,000 (FY 21-22 only)

Initial Contract Award Period and Extension: January 15, 2020 – January 14, 2023
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: \$500,000

Current Extension Period: January 15, 2023 – January 14, 2024

Recommended Extension Award Amount: \$500,000

Recommended Extension Period: January 15, 2024 – January 14, 2025
This is the second and final extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Three (3)

1. Beltmann Group Incorporated
2. Commercial Relocation Group Inc.
3. Millennium Relocation Services, Inc.

Additional certified firms available: Yes, see attached. ☐ No ☒

OEO Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of August 2023, indicated an increase of 0.6%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied



Vanessa Flores, Procurement District Director

Date: 9/22/2023



Charisma Montfort, Chief Procurement Officer

Date: 10/30/2023