

**MEMORANDUM**

September 19, 2023  
**M1428-CM**  
 CM/995-1434

**TO:** Dr. Jose L. Dotres, Superintendent of Schools

**THROUGH:** Ron Y. Steiger, Chief Financial Officer


**FROM:** Charisma Montfort, Chief Procurement Officer *CM*  
 Procurement Management Services

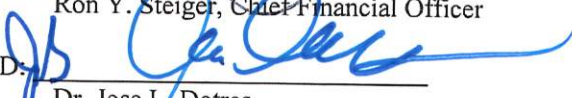
**SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-19-044-CM	American Sign Interpretation / Transliteration, Caption and/or Computer Assisted Transcription (CART) Services	November 18, 2020	2 1-year	\$7,500,000	3 years	0	\$3,428,890.25	\$2,500,000	November 18, 2023 through November 17, 2024 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED:  Aili Graupera  
Office of General Counsel  
2023.10.18 15:08:33 -04'00'  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Dr. Jose L. Dotres  
 Superintendent of Schools

CM:vf

## CONTRACT EXTENSION SUMMARY

Contract No.: RFP-19-044-CM

Contract Title: American Sign Interpretation / Transliteration, Caption and/or Computer Assisted Transcription (CART) Services

Board Meeting Date: November 18, 2020

Agenda Item: E-145

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to establish a pre-approved list of agencies to provide American Sign Interpretation/Transliteration services to The School Board of Miami-Dade County, Florida, students, parents and employees who are deaf or hard of hearing. In addition, the services sought would be provided to students who need Caption and/or Computer-Assisted Realtime Transcription (CART) services at school sites district-wide, as required by M-DCPS.

Initial Award Amount: \$7,500,000

Initial Contract Award Period and Extension: November 18, 2020 through November 17, 2023  
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached.  No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$2,500,000

Recommended Extension Period: November 18, 2023 through November 17, 2024  
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Four (4)

1. IU, LLC dba ACD
2. Nationwide Interpreter Resource, Inc.
3. Signtalk, LLC
4. Trusted Translations, Inc.

Additional certified firms available: Yes, see attached.  No

OEO Verified Yes, see attached.  No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of July 2023, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

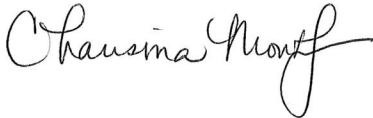
Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied



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Vanessa Flores, Procurement District Director

Date: 8/18/2023



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Charisma Montfort, Chief Procurement Officer

Date: 10/10/2023