

MEMORANDUM

October 4, 2023
M1430-CM
 CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer


FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services

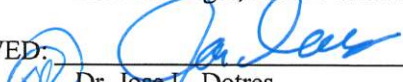
SUBJECT: **SUPERINTENDENT’S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent’s Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District’s established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-19-037-EA	Wastewater and Potable Water Treatment Facilities, Operate and Maintain	November 18, 2020	2 1-year	\$380,000	3 years	0	\$216,696.94	\$127,000.00	February 1, 2024 – January 31, 2025 (One Year)	Originating department has requested to utilize the first contract extension

REVIEWED: 
 Allie Graupera
 Office of General Counsel
 2023.10.10 10:28:59 -04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Dr. Jose L. Dotres
 Superintendent of Schools

CM:pm

2023 OCT 12 AM 8:14
 PROCUREMENT SERVICES OFFICE

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-19-037-EA

Contract Title: Wastewater and Potable Water Treatment Facilities, Operate and Maintain

Board Meeting Date: November 18, 2020

Agenda Item: E-141

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract, at firm unit prices, for all personnel, labor, supervision, materials, equipment, services, permits, licenses and insurance, transportation, and all things necessary for or incidental to the operation and maintenance of Wastewater Treatment Plants at Pinecrest Elementary and the Wastewater Treatment Plant and Potable Water Treatment Plant Redlands Schools, and other locations as assigned.

Initial Award Amount: \$380,000

Initial Contract Award Period and Extension: February 1, 2021 through January 31, 2024
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$127,000

Recommended Extension Period: February 1, 2024 – January 31, 2025
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Two (2)

1. Water Solutions of SW FL, Inc
2. U.S. Water Services Corporation

Additional certified firms available: Yes, see attached. No

OEO Verified Yes, see attached. No

Cost Savings: No

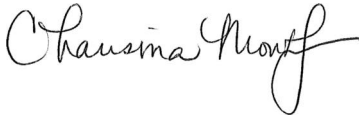
Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of August 2023, indicated an increase of 0.6%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: PEDRO MARTINEZ
Pedro Martinez, Purchasing Agent

Date: 09-08-2023



By: _____
Charisma Montfort, Chief Procurement Officer

Date: 10/4/2023