

**MEMORANDUM**

September 6, 2023  
**M1413-CM**  
 CM/995-1434

**TO:** Dr. Jose L. Dotres, Superintendent of Schools

**THROUGH:** Ron Y. Steiger, Chief Financial Officer


**FROM:** Charisma Montfort, Chief Procurement Officer *CM*  
 Procurement Management Services

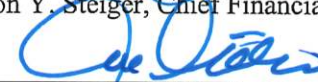
**SUBJECT: SUPERINTENDENT’S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent’s Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District’s established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-19-007-MV	Demolition of Portable Classrooms and Site Restoration	November 18, 2020	3 1-year	\$2,000,000	2 years	1	\$73,278.50	\$1,000,000	November 18, 2023 – November 17, 2024 (One Year)	Originating department has requested to utilize the second contract extension.

REVIEWED:  Ailil Graupera  
Office of General Counsel  
2023.09.08 17:18:24 -04'00'  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:  *(P)*  
 Dr. Jose L. Dotres  
 Superintendent of Schools

CM:ta

## CONTRACT EXTENSION SUMMARY

Contract No.: ITB-19-007-MV

Contract Title: Demolition of Portable Classrooms and Site Restoration

Board Meeting Date: November 18, 2020

Agenda Item: E-148

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish preapproved vendors to furnish all labor, supervision, equipment and materials necessary to demolish portable classrooms and restore the sites to green space.

Initial Award Amount: \$2,000,000

Initial Contract Award Period and Extension: November 18, 2020 through November 17, 2022  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached.  No

Current Extension Amount: \$1,000,000

Current Extension Period: November 18, 2022 through November 17, 2023

Recommended Extension Award Amount: \$1,000,000

Recommended Extension Period: November 18, 2023 through November 17, 2024  
This is the second extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Five (5)

- |   |                             |
|---|-----------------------------|
| 1. D2 CONSTRUCTION, INC.                | SBE/MWBE, AFRICAN AMERICAN  |
| 2. KASAS CONSTRUCTION, INC.             | MBE                         |
| 3. METRO CONTRACTOR INCORPORATED        | MBE/MWBE, HISPANIC AMERICAN |
| 4. PARAGON CONSTRUCTION UNLIMITED, INC. | SBE/MWBE, ASIAN AMERICAN    |
| 5. THE BG GROUP, LLC                    |                             |

Additional certified firms available: Yes, see attached.  No

OEO Verified Yes, see attached.  No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as The Consumer Price Index for All Urban Consumers (CPI-U), as of July 2023, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied

Buyer: *Tosha Alice*  
Tosha Alice, Procurement Analyst

Date: 08/15/2023

By: *Charisma Montfort*  
Charisma Montfort, Chief Procurement Officer

Date: 9/6/2023