

MEMORANDUM

August 28, 2023  
**M1433-CM**  
 CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

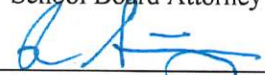
FROM: Charisma Montfort, Chief Procurement Officer *CM*  
 Procurement Management Services

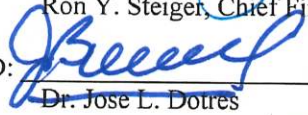
**SUBJECT: SUPERINTENDENT’S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent’s Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District’s established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-20-013-VF	Trademark Management and Logo Protection Services	October 20, 2021 (Contract Award)  November 16, 2022 (Award Correction)	2 1-year	N/A	1 year	0	Revenue Generating	N/A	October 19, 2023 – October 18, 2024 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED:   
Ailil Graupera  
 Office of General Counsel  
 2023.09.21 16:58:42 -04'00'  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Dr. Jose L. Dotres  
 Superintendent of Schools

**Jose Bueno**  
**Designee**

CM:vf

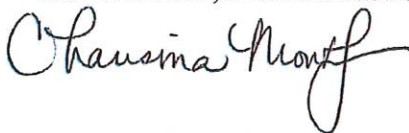


Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied

Buyer:   
Vanessa Flores, Procurement Director

Date: 8/25/2023

By:   
Charisma Montfort, Chief Procurement Officer

Date: 9/19/2023