

MEMORANDUM

August 4, 2023
M1411-CM
 CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services

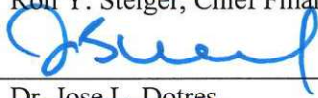
SUBJECT: **SUPERINTENDENT’S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent’s Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District’s established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-19-069-MV	Custodial Cleaning Equipment	October 21, 2020	2 1-year	\$6,000,000	3 years	0	\$103,932.17	\$2,000,000	October 22, 2023 – October 21, 2024 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED:  Digitally signed by Aili Graupera
 Date: 2023.08.25 16:18:29 -04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED:  **Jose Bueno**
 Dr. Jose L. Dotres **Designee**
 Superintendent of Schools

CM:ta

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-19-069-MV

Contract Title: Custodial Cleaning Equipment

Board Meeting Date: October 21, 2020

Agenda Item: E-141

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract, at firm fixed prices, to purchase custodial cleaning equipment for Miami-Dade County Public Schools (M-DCPS).

Initial Award Amount: \$6,000,000

Initial Contract Award Period and Extension: October 22, 2020 through October 21, 2023
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$2,000,000

Recommended Extension Period: October 22, 2023 through October 21, 2024
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Two (2)

- 1. Allied Paper Co SBE/MWBE, NON-MINORITY WOMAN
- 2. Cypress Supply Inc.

Additional certified firms available: Yes, see attached. No

OEO Verified Yes, see attached. No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of June 2023, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based

on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: Tosha Alice
Tosha Alice, Procurement Analyst

Date: 08/02/2023

By: Charisma Montfort
Charisma Montfort, Chief Procurement Officer

Date: 9/20/2023