## MEMORANDUM

August 16, 2023 M1425-CM CM/995-1434

TO:

Dr. Jose L. Dotres, Superintendent of Schools

THROUGH:

Ron Y. Steiger, Chief Financial Officer

FROM:

Charisma Montfort, Chief Procurement Officer

Procurement Management Services

SUBJECT:

SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-18-044-MJ	Security Guard Services	September 4, 2019	2 1-year	N/A	3 years	1	\$2,172,197.09	N/A	September 4, 2023 – December 31, 2023 (Approximately 4 months)	Originating department has requested to utilize the second contract extension

REVIEWED:

Digitally signed by Ailil Graupera Date: 2023.08.25 16:19:30

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School Board Attorney

RECOMMENDED:

Ron Y. Steiger, Chief Financial Officer

APPROVED

Dr. Jose L. Dotres

Superintendent of Schools

CM:mj

## **CONTRACT EXTENSION SUMMARY**

Contract No.: ITB-13	8-044-MJ							
Contract Title: Securi	ty Guard Services							
Board Meeting Date:	September 4, 2019		Agenda Item: E-142					
Purpose of Contract:		nvitation to Bid (ITB) hase of security guare			•			
Initial Award Amoun	t: N/A							
Initial Contract Award	d Period and Extension	September 4, 2019 through September 3, 2022 Three (3) years, with an option to extend for two (2) additional one (1) year periods.						
Required Licenses and	d/or Certifications:	Yes, see attached	[, [	No	Ø			
Current Extension An	nount; N/A							
Current Extension Per	riod: September 4, 202	22 – September 3, 2023	3					
Recommended Extens	sion Award Amount:	N/A						
Recommended Extens		September 4, 2023 – December 31, 2023 This is the second extension of the contract. The awardees have agreed to extend through December 31, 2023 (approximately 4 months), by letter on file.						
Vendors Recommende	ed for Contract Extensi	on: Two (2)						
<ol><li>KING INT</li></ol>	SECURITY SERVICE ELLIGENCE AND SE IGHT SECURITY SE	ECURITY SERVICES						
Additional certified fir	ms available:	Yes, see attach	ed. 🗹	No				
OEO Verified		Yes, see attach	ed. 🗹	No				
Cost Savings: No								
thro	s considered to be in ough December 31, 20 tes and continuity of	023 (approximately fo	our months)	, to ben	efit from f	ixed		

Urban Consumers (CPI-U), as of July 2023 indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

	Approved Denied			
		Date: _	8/29/23	plane appearance security
Office		Date: _	8/30/2023	
		•	□ Denied  Date: _	☐ Denied  Date: 8/29/23  8/30/2023  Date: