

MEMORANDUM

July 3, 2023
 M1372-CM
 CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer


FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services


SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-18-032-CM	Travel Agency Services	July 24, 2019 and November 20, 2019	2 1-year	N/A	3 years	1	\$108,327.48	N/A	July 24, 2023 through July 23, 2024 (One Year)	Originating department has requested to utilize the final contract extension.

REVIEWED:  Digitally signed by All Groupers
 Date: 2023.07.07 15:05:24 -0400
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Dr. Jose L. Dotres
 Superintendent of Schools

CM:vf

48 JUN 11 11 30 AM '23
 PROCUREMENT SERVICES

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-18-032-CM

Contract Title: Travel Agency Services

Board Meeting Date: July 24, 2019 and November 20, 2019 Agenda Item: E-146 and E-146

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to select qualified and experienced travel agency services for District staff and student travel events.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: July 24, 2019 through July 23, 2022
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. No

Current Extension Amount: N/A

Current Extension Period: July 24, 2022 through July 23, 2023

Recommended Extension Award Amount: N/A

Recommended Extension Period: July 24, 2023 through July 23, 2024
This is the final extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Twenty-five (25)

1. A Coast Tours, LLC
2. ACME Caribbean, LLC
3. Agencias de Viajes V.I.P./Ecuatours, Inc.
4. Blackhistorytours.com, Inc.
5. Brenda Steele L.L.C. dba Scholastic Journeys **SBE/MWBE, NON-MINORITY WOMAN**
6. Business Travel Advisors, Inc. **SBE/MWBE, HISPANIC AMERICAN**
7. Close Up Foundation, Incorporated
8. Destination Services Unlimited, Inc.
9. Dumonde Group, LLC dba Dumonde Travel
10. EF Institute for Cultural Exchange, Inc.
11. Feat Travel Inc. **SBE**
12. Flamingo Educational Tours of Florida, Inc. **MWBE, NON-MINORITY WOMAN**
13. Florida Safari Adventures, Inc. dba Build a Field Trip **MBE/MWBE, NON-MINORITY WOMAN**
14. Grand Adventures, Inc. dba Grand College Tours **MBE**
15. Group Travel Network, Inc.
16. Hemisphere Travel, Inc.
17. Junior Bus Tours, Inc.
18. King's College Tours, Inc. dba King Tours and Transportation **SBE/MWBE, AFRICAN AMERICAN**

