

MEMORANDUM

March 31, 2023
M1338-CM
 CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services


SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-18-022-CM	Background Screening Services	July 24, 2019	2 1-year	\$675,000	3 years	1	\$88,820	\$225,000	July 24, 2023 through July 23, 2024 (One Year)	Originating department has requested to utilize the final contract extension.

REVIEWED:  Digitally signed by Aili Graupera
Date: 2023.05.16 09:57:26
-04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Dr. Jose L. Dotres
 Superintendent of Schools

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-18-022-CM

Contract Title: Background Screening Services

Board Meeting Date: July 24, 2019

Agenda Item: E-142

Purpose of Contract: The purpose of this Request for Proposals (RFP) is to select qualified firms and/or individuals for the background screening services for school volunteers for all schools and district locations.

Initial Award Amount: \$675,000

Initial Contract Award Period and Extension: July 24, 2019 through July 23, 2022
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. No

Current Extension Amount: \$225,000

Current Extension Period: July 24, 2022 through July 23, 2023

Recommended Extension Award Amount: \$225,000

Recommended Extension Period: July 24, 2023 through July 23, 2024
This is the final extension of the contract. The awardee has agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

Raptor Technologies, LLC

Additional certified firms available: Yes, see attached. No

OEO Verified Yes, see attached. No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of February 2023, indicated an increase of 0.4%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

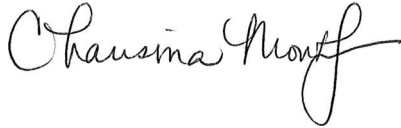
Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied



Vanessa Flores, Procurement District Director

Date: 3/29/2023



Charisma Montfort, Chief Procurement Officer

Date: 5/8/2023