

**MEMORANDUM**

May 10, 2023  
**M1370-CM**  
 CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*  
 Procurement Management Services

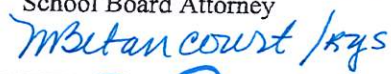
**RUSH**

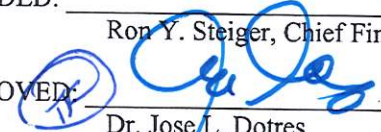
SUBJECT: **SUPERINTENDENT’S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent’s Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District’s established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-19-024-CM	Program Evaluation Consultants	May 20, 2020	2 1-year	N/A	3 years	0	\$854,006	N/A	May 20, 2023 – May 19, 2024 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED:  Digitally signed by Ailli Graupera  
 Date: 2023.05.11 13:13:32 -04'00'

SCHOOL BOARD ATTORNEY  
 RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Dr. Jose L. Dotres  
 Superintendent of Schools

CM:vf

## CONTRACT EXTENSION SUMMARY

Contract No.: RFP-19-024-CM

Contract Title: Program Evaluation Consultants

Board Meeting Date: May 20, 2020

Agenda Item: E-142

Purpose of Contract: The purpose of this Request for Proposals (RFP) was to develop a pre-approved pool of qualified evaluation consultants to provide evaluation plans and research designs, collect data, analyze data, interpret results, and prepare recommendations and reports, as described in the RFP, on an as-needed basis, during the term of the contract.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: May 20, 2020 through May 19, 2023  
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached.  No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: N/A

Recommended Extension Period: May 20, 2023 through May 19, 2024  
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Eight (8)

- |  |                             |
|--|-----------------------------|
| 1. Escoffery Consulting Collaborative, Inc.            | MBE/MWBE, HISPANIC AMERICAN |
| 2. Evergreen Solutions, LLC                            |                             |
| 3. Hanover Research Council, LLC                       |                             |
| 4. MGT of America Consulting, LLC                      |                             |
| 5. Prismatic Services, Incorporated                    |                             |
| 6. Q-Q Research Consultants, Limited Liability Company | MBE/MWBE, AFRICAN AMERICAN  |
| 7. RMC Research Corporation                            |                             |
| 8. University of Miami                                 |                             |

Additional certified firms available: Yes, see attached.  No

OEO Verified

Yes, see attached.  No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of April 2023, indicated an increase of 0.4%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

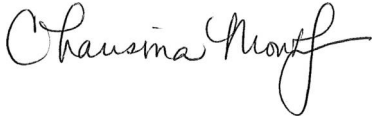
Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied



\_\_\_\_\_  
Vanessa Flores, Procurement District Director

Date: 5/10/2023



\_\_\_\_\_  
Charisma Montfort, Chief Procurement Officer

Date: 5/11/2023