

MEMORANDUM

April 27, 2023
M13818-CM
 CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
 Procurement Management Services


SUBJECT: SUPERINTENDENT’S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent’s Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District’s established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:


Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-18-001-TR	Electric Clocks, Intercom Systems, Time Stamps Machines Parts & Supplies – Manufacture Discount	July 24, 2019	2 1-year	\$6,000,000	3 years	1	\$848,739.61	\$2,000,000	July 24, 2023 – July 23, 2024 (One Year)	Originating department has requested to utilize the second and final contract extension.

REVIEWED:  Digitally signed by Ailli Graupera
 Date: 2023.04.28 10:58:17 -04'00'

 School Board Attorney

RECOMMENDED: 

 Ron Y. Steiger, Chief Financial Officer

APPROVED: 

 Dr. Jose L. Dotres
 Superintendent of Schools

CM:pm

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-18-001-TR

Contract Title: Electric Clocks, Intercom Systems, Time Stamp Machines Parts & Supplies -
Manufacture Discount

Board Meeting Date: July 24, 2019

Agenda Item: E-147

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a pool of pre-approved vendors with catalog discounts for the supply and repairs of electric clocks, intercom systems, and time stamp machines.

Initial Award Amount: \$6,000,000

Initial Contract Award Period and Extension: July 24, 2019 through July 23, 2022
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. No

Current Extension Amount: \$2,000,000

Current Extension Period: July 24, 2022 – July 23, 2023

Recommended Extension Award Amount: \$2,000,000

Recommended Extension Period: July 24, 2023 – July 23, 2024
This is the second and final extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Four (4)

- | | |
|----------------------------------------|----------------------------|
| 1. Globalxnet Technologies, LLC | MBE/MWBE, AFRICAN AMERICAN |
| 2. NDR Corporation | |
| 3. Pro Sound, Inc. | |
| 4. Rauland-Borg Corporation of Florida | |

Additional certified firms available: Yes, see attached. No

OEO Verified Yes, see attached. No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service,


inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of March 2023, indicated an increase of 0.1%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: Pedro Martinez
Pedro Martinz, Purchasing Agent

Date: 2/14/2023

By: 
Charisma Montfort, Chief Procurement Officer

Date: 4/27/2023