

MEMORANDUM

May 4, 2023
M1341-MF
CM/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Chief Procurement Officer *CM*
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-21-021-MJ	Desktop Computers, Laptops, Servers, Monitors and Carts	May 18, 2022	2 1-year	\$19,000,000	1 year	0	\$5,029,287.61	\$19,000,000	May 18, 2023 – May 17, 2024 (One Year)	Originating department has requested to utilize the first contract extension.

REVIEWED:  Digitally signed by Afil Graupera
Date: 2023.05.04 16:52:53 -04'00'

School Board Attorney

RECOMMENDED: 
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Dr. Jose L. Dotres
Superintendent of Schools

CM:mf

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-21-021-MJ

Contract Title: Desktop Computers, Laptops, Servers, Monitors and Carts

Board Meeting Date: May 18, 2022

Agenda Item: E-146

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract with pre-approved vendors, to provide Dell, Hewlett-Packard (HP), Hewlett-Packard Enterprise (HPE), and Lenovo desktop computers, laptops, servers, monitors, and laptop charging carts at firm fixed prices for Miami-Dade County Public Schools.

Initial Award Amount: \$19,000,000

Initial Contract Award Period and Extension: May 18, 2022 through May 17, 2023
One (1) year, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$19,000,000

Recommended Extension Period: May 18, 2023 through May 17, 2024
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Three (3)

1. United Data Technologies, Inc.
2. Dade Technology Solutions LLC MWBE, HISPANIC AMERICAN
3. Broadway Typewriter Company, Inc.
dba Arey Jones Educational Solutions

Additional certified firms available: Yes, see attached. ☐ No ☒

OEO Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of

February 2023, indicated an increase of 0.4%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

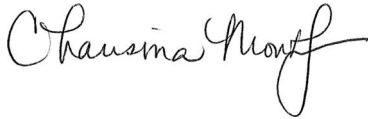
Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: Margret Fley

Date: 04/07/23

Margret Fley, Procurement Analyst



By: _____
Charisma Montfort, Chief Procurement Officer

Date: 5/4/2023