

**MEMORANDUM**

February 14, 2023  
**M1314-CM**  
 CM/995-2364

**TO:** Dr. Jose L. Dotres, Superintendent of Schools

**THROUGH:** Ron Y. Steiger, Chief Financial Officer

**FROM:** Charisma Montfort, Chief Procurement Officer *CM*  
 Procurement Management Services


**SUBJECT:** **SUPERINTENDENT’S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent’s Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District’s established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-16-073-MJ	Bulk Fuel	May 8, 2019  April 13, 2022 (supplemental)	3 1-year	\$15,000,000 for initial 2-year term , plus \$7,500,000 supplemental	2 years	2	\$5,846,060.99	\$15,000,000	May 8, 2023 – May 7, 2024 (One Year)	Originating department has requested to utilize the third and final contract extension.

REVIEWED:  Digitally signed by Aili Graupera  
 Date: 2023.02.14 17:48:09 -05'00'  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Dr. Jose L. Dotres  
 Superintendent of Schools

CM:mj

**CONTRACT EXTENSION SUMMARY**

Contract No.: ITB-16-073-MJ

Contract Title: Bulk Fuel

Board Meeting Date: May 8, 2019

Agenda Item: E-143

Supplemental Board Meeting Date: April 13, 2022

Agenda Item: E-144

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish fixed service charges, with escalation/de-escalation of fuel prices based on the weekly OPIS average rack price for fuel, quantities, as may be required, for diesel and unleaded gas, for Miami-Dade County Public Schools.

Initial Award Amount: \$15,000,000 for initial 2-year term

Supplemental Award Amount: \$7,500,000 for a total of \$15,000,000 per year

Initial Contract Award Period and Extension: May 8, 2019 through May 7, 2021  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached.  No

Current Extension Amount: \$15,000,000

Current Extension Period: May 8, 2022 through May 7, 2023

Recommended Extension Award Amount: \$15,000,000

Recommended Extension Period: May 8, 2023 – May 7, 2024  
This is the third and final extension of the contract. The awardee has agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Mansfield Oil Company of Gainesville, Inc.

Additional certified firms available: Yes, see attached.  No

OEO Verified Yes, see attached.  No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of

December 2022, indicated a decrease of 0.1%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied

Buyer: *M James*  
Miranda James, Procurement Director

Date: 2/6/2023

By: *Charisma Montfort*  
Charisma Montfort, Chief Procurement Officer

Date: 2/14/2023