

MEMORANDUM

December 9, 2022
M1290-CM
 CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Interim Chief Procurement Officer *CM*
 Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
RFP-20-005-CM	Million Dollar Community Literacy Challenge – Adult Literacy Services, Part 2	January 13, 2021	3 1-year	N/A	1 year	1	\$48,000	N/A	January 14, 2023 – January 13, 2024 (One Year)	Originating department has requested to utilize the second contract extension.

REVIEWED: *John Philip Lafelice* 12/15/22
 School Board Attorney

RECOMMENDED: *[Signature]*
 Ron Y. Steiger, Chief Financial Officer


APPROVED: *[Signature]*
TP
 Dr. Jose L. Dotres
 Superintendent of Schools

CM:vf

extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied



Vanessa Flores, Procurement Director

Date: 11/29/2022

Charisma Montfort

Charisma Montfort, Interim Chief Procurement Officer

Date: 12/9/2022