

MEMORANDUM

October 14, 2022  
**M1264-CM**  
 CM/995-1434

**TO:** Dr. Jose L. Dotres, Superintendent of Schools

**THROUGH:** Ron Y. Steiger, Chief Financial Officer


**FROM:** Charisma Montfort, Interim Chief Procurement Officer *CM*  
 Procurement Management Services


**SUBJECT:** SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason For Contract Extension vs. Re-Bid
ITB-19-006-MV	Tree, Palm, and Shrub Pruning/ Removal	November 18, 2020  October 19, 2022 (Supplement)	3 1-year	\$500,000 annually original amount, plus \$2,530,000 supplemental for 2022-2023 0	2 years	0	\$671,630.20	\$2,530,000	November 18, 2022 through November 17, 2023	Originating department has requested to utilize the first contract extension.

REVIEWED:  Digitally signed by Aili Graupera  
 Date: 2022.11.07 09:55:35 -05'00'  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Dr. Jose L. Dotres  
 Superintendent of Schools

CM:ta

**CONTRACT EXTENSION SUMMARY**

Contract No.: ITB-19-006-MV

Contract Title: Tree, Palm and Shrub Pruning/Removal

Board Meeting Date:	November 18, 2020	Agenda Item: E-147
Supplemental Board Meeting Date:	October 19, 2022	Agenda Item: E-144

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a pool of pre-approved vendors to furnish all labor, supervision, equipment and materials necessary to perform tree, palm and shrub, trimming, pruning and stump removal for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$1,000,000

Initial Contract Award Period and Extension: November 18, 2020 – November 17, 2022  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached.  No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$2,530,000

Recommended Extension Period: November 18, 2022– November 17, 2023  
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Eight (8)

- 1) A Native Tree Service, Inc.
- 2) Bella Fiore Landscaping LLC
- 3) CNC Management Group, Inc.
- 4) EDJ Tree Service LLC
- 5) Florida Coast Services, Inc.
- 6) Green Wise Group LLC
- 7) SFM Services, Inc.
- 8) Sherlock Tree Company Inc

**MBE/MWBE, HISPANIC AMERICAN**

Additional certified firms available: Yes, see attached.  No

OEO Verified Yes, see attached.  No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as The Consumer Price Index for All Urban Consumers (CPI-U), as of September 2022, indicated an increase of 0.4%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied

Buyer: *Tosha Alice*  
Tosha Alice, Procurement Analyst

Date: 10/03/2022

By: *Charisma Montfort*  
Charisma Montfort, Interim Chief Procurement Officer

Date: 11/3/2022