

MEMORANDUM

October 25, 2022
M1279-CM
 CM/995-2364

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Charisma Montfort, Interim Chief Procurement Officer *CM*
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason for Contract Extension vs. Re-Bid
ITB-17-010-HR	Hood Cleaning Services	January 16, 2019 December 9, 2020 (Supplement)	3 1-year	\$180,000	2 years	2	\$82,272.00	\$180,000	January 16, 2023 – January 15, 2024 (One Year)	Originating department has requested to utilize the third and final contract extension.

REVIEWED: *Ailli Graupera* Digitally signed by Ailli Graupera
Date: 2022.11.15 07:32:32 -05'00'

RECOMMENDED: *M. Brian Court / RYS*
 Ron Y. Steiger, Chief Financial Officer

TD APPROVED: *Jose L. Dotres*
 Dr. Jose L. Dotres
 Superintendent of Schools

CM:vf

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-17-010-HR

Contract Title: Hood Cleaning Services

Board Meeting Date: January 16, 2019 Agenda Item: E-143

Supplemental Board Meeting Date: December 9, 2020 Agenda Item: E-149

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract, at firm unit prices, to provide exhaust hood and duct cleaning services for specified school food-service locations, for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$180,000 for the initial 2-year contract period
Supplemental Award Amount \$90,000 for a total of \$180,000 per year

Initial Contract Award Period and Extension: January 16, 2019 – January 15, 2021
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. No

Current Extension Amount: \$180,000

Current Extension Period: January 16, 2022 – January 15, 2023

Recommended Extension Award Amount: \$180,000

Recommended Extension Period: January 16, 2023 – January 15, 2024
This is the third and final extension of the contract. The awardee has agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Airways Cleaning and Fireproofing Co. of Florida, Inc.

Additional certified firms available: Yes, see attached. No

OEO Verified Yes, see attached. No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of September 2022, indicated an increase of 0.4%. Staff has indicated satisfactory performance from the vendor and

recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: 

Vanessa Flores, Procurement Director

Date: 10/21/2022

By: 

Charisma Montfort, Interim Chief Procurement Officer

Date: 11/14/2022