

**MEMORANDUM**

October 24, 2022  
**M1262-CM**  
 CM/995-2364

**TO:** Dr. Jose L. Dotres, Superintendent of Schools

**THROUGH:** Ron Y. Steiger, Chief Financial Officer


**FROM:** Charisma Montfort, Interim Chief Procurement Officer *CM*  
 Procurement Management Services

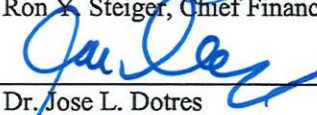

**SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| Contract Number | Contract Title   | Board Approval Date | # of Extensions Granted | Board Approved Contract Amount | Board Approved Term | # of Extensions Used | Total Contract Expenditures | New Total Contract Amount | New Contract Term                                | Reason for Contract Extension vs. Re-Bid                                      |
|-----------------|--|---------------------|-------------------------|--------------------------------|---------------------|----------------------|-----------------------------|---------------------------|--|---|
| ITB-19-007-MV   | Demolition of Portable Classrooms and Site Restoration | November 18, 2020   | 3 1-year                | \$2,000,000                    | 2 years             | 0                    | \$527,443.20                | \$1,000,000               | November 18, 2022 – November 17, 2023 (One Year) | Originating department has requested to utilize the first contract extension. |

REVIEWED:  Digitally signed by Aili Graupera  
Date: 2022.10.27 13:16:56 -0400  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Dr. Jose L. Dotres  
 Superintendent of Schools

CM:ta

## CONTRACT EXTENSION SUMMARY

Contract No.: ITB-19-007-MV

Contract Title: Demolition of Portable Classrooms and Site Restoration

Board Meeting Date: November 18, 2020

Agenda Item: E-148

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish preapproved vendors to furnish all labor, supervision, equipment and materials necessary to demolish portable classrooms and restore the sites to green space.

Initial Award Amount: \$2,000,000

Initial Contract Award Period and Extension: November 18, 2020 through November 17, 2022  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached.  No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$1,000,000

Recommended Extension Period: November 18, 2022 through November 17, 2023  
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Five (5)

1. D2 CONSTRUCTION, INC. MWBE/SBE, AFRICAN AMERICAN
2. KASAS CONSTRUCTION, INC. MBE
3. METRO CONTRACTOR INCORPORATED MWBE/MBE, HISPANIC AMERICAN
4. PARAGON CONSTRUCTION UNLIMITED, INC.
5. THE BG GROUP, LLC

Additional certified firms available: Yes, see attached.  No

OEO Verified Yes, see attached.  No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as The Consumer Price Index for All Urban Consumers (CPI-U), as of September 2022, indicated an increase of 0.4 %. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied

Buyer: *Tosha Alice* Date: 10/18/2022  
Tosha Alice, Procurement Analyst

By: *Charisma Montfort* Date: 10/25/2022  
Charisma Montfort, Interim Chief Procurement Officer