

MEMORANDUM

June 14, 2022
M1235-MD
MD/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason For Contract Extension vs. Re-Bid
ITB-16-077-HR	Sanitation and Cleaning Supply Program	July 25, 2018 June 22, 2022 (Supplement)	2 1-year	\$1,173,999	3 years	1	\$361,713	\$416,000	July 25, 2022 through July 24, 2023	Originating department has requested to utilize the second and final contract extension

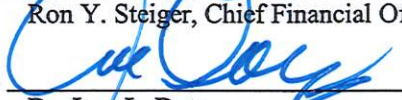
REVIEWED:


Digitally signed by Allie Graupera
Date: 2022.06.27 12:08:44 -04'00'
School Board Attorney

RECOMMENDED:


Ron Y. Steiger, Chief Financial Officer

APPROVED:


Dr. Jose L. Dotres
Superintendent of Schools

MD:vf

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-16-077-HR

Contract Title: Sanitation and Cleaning Supply Program

Board Meeting Date: July 25, 2018
June 22, 2022 Supplement

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a contract, at firm unit prices, for services which provides a comprehensive sanitation and cleaning supply system, including a staff training program, to be utilized at food service sites for Miami-Dade County Public Schools.

Initial Award Amount: \$1,173,999 for initial three-year period

Supplemental Award Amount: \$24,667

Initial Contract Award Period and Extension: July 25, 2018 – July 24, 2021
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: \$391,333

Current Extension Period: July 25, 2021 - July 24, 2022

Recommended Extension Award Amount: \$416,000

Recommended Extension Period:	July 25, 2022 - July 24, 2023 This is the second and final extension of the contract. The awardees have agreed to extend for an additional one-year period by letter on file.
-------------------------------	--

Vendors Recommended for Contract Extension: Two (2)

Portion-Pac Chemical Corporation
Sanitech Systems, Inc.

Additional certified firms available: Yes, see attached. ☐ No ☒

OEO Verified Yes, see attached. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index for All Urban Consumers (CPI-U), as of April

2022, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor(s) and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Vanessa Flores, Procurement Director

Date: 05/11/2022

By: 
Mario De Barros, Chief Procurement Officer

Date: 6/24/2022