


MEMORANDUM

March 10, 2022
M1197-MD
 MD/995-1434

TO: Dr. Jose L. Dotres, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer
 Procurement Management Services 

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason For Contract Extension vs. Re-Bid
ITB-18-016-CV	REFRIGERANT GASES	May 8, 2019	2-1 year	\$900,000	3 years	0	\$120,886.66	\$300,000	May 8, 2022 through May 7, 2023	Originating department has requested to utilize the first contract extension

REVIEWED: 
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Jose L. Dotres
 Superintendent of Schools

MD:mc

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-18-016-CV

Contract Title: REFRIGERANT GASES

Board Meeting Date: May 8, 2019

Agenda Item: E-141

Purpose of Contract: The purpose of this Invitation to Bid (ITB) is to establish a pool of pre-approved vendors to purchase refrigerant gases for Miami-Dade County Public Schools Maintenance Material Management stock.

Initial Award Amount: \$900,000

Initial Contract Award Period and Extension: May 8, 2019 through May 7, 2022
Three (3) years, with an option to extend for two (2) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached. No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$300,000

Recommended Extension Period: May 8, 2022 – May 7, 2023
This is the first extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter on file.

Vendors Recommended for Contract Extension: Two (2)

1. Aspen Refrigerants, Inc.
2. The Ware Group LLC D.B.A. Johnstone Supply

Additional certified firms available: Yes, see attached. No

OEO Verified Yes, see attached. No

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of January 2022, indicated an increase of 0.6%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: Maritza Cozart
Maritza Cozart, Procurement Analyst

Date: February 15, 2022

Mario De Barros

Mario De Barros, Chief Procurement Officer

Date: 3/10/2022