

MEMORANDUM

November 3, 2021
M1178-MD
 MD/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

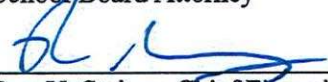
FROM: Mario De Barros, Chief Procurement Officer
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason For Contract Extension vs. Re-Bid
ITB-20-011-HR	HAND SANITIZERS	January 13, 2021	1	\$1,000,000	1 year	0	\$311,539.20	\$500,000	January 13, 2022 through January 12, 2023 (1 year)	The department has requested to utilize the first and only contract extension.

REVIEWED:  Digitally signed by Allil Graupera
 Date: 2021.11.04 15:40:31 -04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

MD:cm

CONTRACT EXTENSION SUMMARY

Contract No.: **ITB-20-011-HR**

Contract Title: **HAND SANITIZERS**

Board Meeting Date: **January 13, 2021**

Agenda Item: **E-149**

Purpose of Contract: The purpose of this Invitation To Bid (ITB) is to establish a contract with firm, fixed prices, to purchase alcohol-based gel hand sanitizers for Miami-Dade County Public Schools.

Initial Award Amount: \$1,000,000

Initial Contract Award Period and Extension: January 13, 2021 through January 12, 2022
One (1) year, with an option to extend for one (1) additional one (1) year period.

Required Licenses and/or Certifications: Yes, see attached. ☐ No ☒

Current Extension Amount: **N/A**

Current Extension Period: **N/A**

Recommended Extension Award Amount: \$500,000

Recommended Extension Period: January 13, 2022 through January 12, 2023
This is the first and only extension of the contract. The awardees have agreed to extend for an additional one-year period, by letters, on file.

Vendors Recommended for Contract Extension: 2

1. SBC INTERNATIONAL GROUP, INC. **MBE/MWBE – HISPANIC AMERICAN**
2. FINAL TOUCH ALLIANCE, LLC DBA FINAL TOUCH PROMOTIONAL PRODUCTS **MBE/MWBE – HISPANIC AMERICAN**

Additional certified firms available: Yes, see attached. ☐ No ☒

OEO Verified Yes, via OEO site. ☒ No ☐

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of July 2021, indicated an increase of

0.5%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: Charisma Montfort
Charisma Montfort, Asst. Procurement Officer

Date: 10/5/2021



Mario De Barros, Chief Procurement Officer

Date: 11/4/2021