


MEMORANDUM

August 24, 2021
M1168-MD
 MD/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer 
 Procurement Management Services



SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Contract Amount	Board Approved Term	# of Extensions Used	Total Contract Expenditures	New Total Contract Amount	New Contract Term	Reason For Contract Extension vs. Re-Bid
ITB-20-010-DP	Face Shields and Protective Suits	January 13, 2021	1 1-year extension	\$250,000	1 year	0	\$58,650	\$50,000	December 10, 2021 through December 9, 2022	The originating department has requested to utilize the first and final extension.

REVIEWED:  Digitally signed by Aill Graupera
 Date: 2021.10.15 14:49:05 -04'00'
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools 

MD:mv

CONTRACT EXTENSION SUMMARY

Contract No.: **ITB-20-010-DP**

Contract Title: **FACE SHIELDS AND PROTECTIVE SUITS**

Board Meeting Date: **January 13, 2021**

Agenda Item: **E-145**

Purpose of Contract: The purpose of this Invitation To Bid (ITB) is to establish a contract, at firm unit prices, to purchase face shields and protective suits for Miami-Dade County Public Schools.

Initial Award Amount: **\$250,000**

Initial Contract Award Period and Extension: December 10, 2020 through December 9, 2021
One (1) year, with an option to extend for one (1) additional one (1) year period.

Required Licenses and/or Certifications: Yes, see attached. No

Recommended Extension Award Amount: \$60,000

Recommended Extension Period: December 10, 2021 through December 9, 2022
This is the first and final extension of the contract. The awardees have agreed to extend for an additional one-year period, by letter, on file.

Vendors Recommended for Contract Extension: Five (5)

1.Art-Tech Promotionals Inc.	SBE/MWBE
2.Instaff Solutions, L.L.C. dba IT Data Solutions	MBE/MWBE
3.Globalxnet Technologies, LLC	MBE/MWBE
4.Plan B Concepts, Inc.	MBE/MWBE
5.Final Touch Alliance, LLC dba Final Touch Promotional Products	MBE/MWBE

Additional certified firms available: Yes, see attached. No

OEO Verified Yes, see attached. No


Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of July 2021, indicated an increase of 0.5%. Staff has indicated satisfactory performance from the vendor and recommends

extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: 
Margarita Velazquez, Procurement Analyst

Date: 8/24/2021



Mario De Barros, Chief Procurement Officer

Date: 9/14/2021