


MEMORANDUM

October 20, 2020
M1082-MD
 MD/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer 
 Procurement Management Services

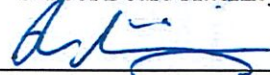
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

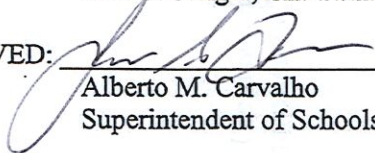
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-17-001-AG	Consulting Services, Employee Benefit Program	December 6, 2017	2 - 1 year extensions	Board awarded rates	3 years	0	\$463,930	Board awarded rates	2/1/2021 through 1/31/2022 (1 year)	Originating department has requested to utilize first extension. Vendors agrees to provide a 4% discount on fixed fee projects.

REVIEWED: 
 School Board Attorney

Digitally signed by Add Groups
 DN: cn=Add Groups, o=School Board of Miami-Dade County, Florida, ou=ES&D,
 email=addgroups@adeschool.net, c=US
 Date: 2020.10.23 09:06:42 -0400

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED:  FOR ALBERTO M. CARVALHO
 Alberto M. Carvalho
 Superintendent of Schools

MD:vf

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-17-001-AG

Contract Title: CONSULTING SERVICES, EMPLOYEE BENEFIT PROGRAM

Board Meeting Date: December 6, 2017 Agenda Item: E-66

Purpose of Contract: The purpose of this Request for Proposals (“RFP”) is to obtain Consulting Services for the Employee Benefit Program for the School Board of Miami-Dade County.

Initial Award Amount: Board awarded rates

Initial Contract Award Period and Extension: February 1, 2018 through January 31, 2021
Three (3) years, with an option to extend for two (2) additional one (1) year period beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: Board awarded rates

Recommended Extension Period: February 1, 2021 through January 31, 2022
This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Aon Consulting, Inc.

Cost Savings: Yes, 4% discount on fixed fee projects

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of August 2020, indicated an increase of 0.4%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved

Denied



Vanessa Flores, Procurement Director

Date: 10/16/20



Mario De Barros, Chief Procurement Officer

Date: 10/20/2020