


MEMORANDUM

June 24, 2020
M1056-MD
 MD/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

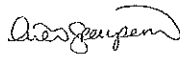
THROUGH: Ron Y. Steiger, Chief Financial Officer


FROM: Mario De Barros, Chief Procurement Officer 
 Procurement Management Services

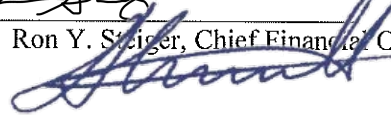
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-16-048-CV	Lawn Equipment, Power	November 15, 2017	3-1year	\$1,000,000	2 years	1	\$51,927.71	\$500,000	11/15/20 through 11/14/21	Originating department has requested to utilize the second extension.

REVIEWED: 
Digitally signed by Ari Graupera
 DN: cn=Ari Graupera, o=School Board of Miami-Dade
 County, st=FL, ou=SBDO,
 email=agraupera@dsd.schools.net, c=US
 Date: 2020.09.09 22:23:36 -0400
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

MD:mv

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-16-048-CV

Contract Title: Lawn Equipment, Power

Board Meeting Date: November 15, 2017 Agenda Item: E-141

Purpose of Contract: The purpose of this Invitation To Bid (ITB) is to establish a contract, at firm fixed prices, for the purchase and delivery of lawn equipment.

Initial Award Amount: \$1,000,000

Initial Contract Award Period and Extension: November 15, 2017 – November 14, 2019
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: \$500,000

Current Extension Period: November 15, 2019 – November 14, 2020

Recommended Extension Award Amount: \$500,000

Recommended Extension Period: November 15, 2020 – November 14, 2021
This is the second extension of the contract. The awardees have agreed to extend for an additional one year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Allied Paper Company D.B.A Allied Paper & Company **SBE/MWBE**
Joe Blair Garden Supply

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of April 2020, indicated an decrease of 0.8% with an annual index of 1.4%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against the School Board of Broward and Palm Beach Counties, Florida. However, since there were differences in the bid specifications, a price comparison could not be performed.

Approved

Denied



Procurement Analyst:

Date: 6/24/2020



Mario De Barros, Chief Procurement Officer

Date: 6/25/2020