

MEMORANDUM

April 16, 2020
M0984-MD
MD/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**


The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason for Contract extension vs. re-Bid
RFP-16-063-MT	Federal Lobbyist Services	June 21, 2017	1 2-year	\$324,000	3 years	0	\$306,000	\$216,000	07/01/20 through 06/30/22	Originating department has requested to utilize first extension.


REVIEWED:

 4/22/2020
School Board Attorney

RECOMMENDED:


Ron Y. Steiger
Chief Financial Officer

APPROVED:

 for Alberto Carvalho
Alberto M. Carvalho
Superintendent of Schools

CONTRACT EXTENSION SUMMARY

Contract No.: RFP-16-063-MT

Contract Title: Federal Lobbyist Services

Board Meeting Date: June 21, 2017 Agenda Item: E-145

Purpose of Contract: The purpose of this contract is to provide federal legislative consulting services to assist in advocating the Board's interest before the South Florida Congressional Delegation, federal legislative committees, and the Executive Branch, including the Secretaries of Education, Commerce, Health and Human Services and Justices, as well as pertinent regulatory agencies.

Initial Award Amount: \$324,000

Initial Contract Award Period and Extension: July 1, 2017 – June 30, 2020
Three (3) years, with an option to extend for one (1) additional two (2) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$216,000

Recommended Extension Period: July 1, 2020 – June 30, 2022
This is the first extension of the contract. The awardee has agreed to extend for an additional two-year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

1. Ballard Partners, Inc.

Cost Savings: N/A


Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the School Boards of Broward and Palm Beach counties do not have contracts for these services, benchmarking could not be conducted.

Authorization to proceed with extension: ☒ Approved
☐ Denied

Buyer: 
Delvin Padilla, Procurement Analyst

Date: _____


Mario De Barros, Chief Procurement Officer

Date: _____