

MEMORANDUM

April 14, 2020  
**M0990-MD**  
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

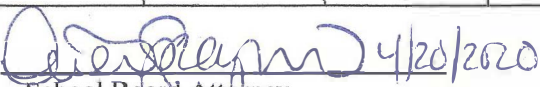
FROM: Mario De Barros, Chief Procurement Officer  
 Procurement Management Services




SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-056-HR	Grease Trap, Septic Tank and Storm Drain Pump-Out and Repair Services	June 22, 2016	3 - 1 year terms	\$332,150	2 years	2	\$33,305.04 (as of 4/10/2020)	\$81,000	6/22/2020 through 12/21/2020	Originating department has requested to utilize the second contract extension for the remaining 6 months of the contract. Due to the current Covid-19 pandemic we are unable to release a new solicitation.

REVIEWED:  4/20/2020  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:  for Alberto Carvalho  
 Alberto M. Carvalho  
 Superintendent of Schools

MD:mj

## **CONTRACT EXTENSION SUMMARY**

Contract No.: ITB-15-056-HR

Contract Title: Grease Trap, Septic Tank and Storm Drain Pump-Out and Repair Services

Board Meeting Date: November 22, 2016                      Agenda Item: F-61

Purpose of Contract: The purpose of this contract is to establish a contract at firm unit prices, to furnish all labor, supervision, materials, equipment and transportation necessary to pump-out and repair grease traps, septic tanks and storm drains, North and South of Flagler Street

Initial Award Amount: \$332,150

Initial Contract Award Period and Extension: June 22, 2016 – June 21, 2018  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: \$81,000

Current Extension Period: December 22, 2019 – June 21, 2020

Recommended Extension Award Amount: \$81,000

Recommended Extension Period: June 22, 2020 – December 21, 2020  
This is the third extension of the contract. The awardees have agreed to extend for an additional six (6) month period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Carlos Rivero Plumbing and Septic Tank Contractor, Inc.                      **MBE/MWBE**  
**HISPANIC AMERICAN**

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional eight (8) month period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2020, indicated an increase of 0.1%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the School Boards of Broward and Palm Beach counties do not have contracts for these services, benchmarking could not be conducted.

Approved

Denied

*M James*

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Miranda James, Procurement Director

*[Signature]*

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Mario DeBarros, Chief Procurement Officer

Date: 04/08/2020

Date: 4/16/2020