

MEMORANDUM

March 16, 2020
M0945-MD
 MD/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer
 Procurement Management Services

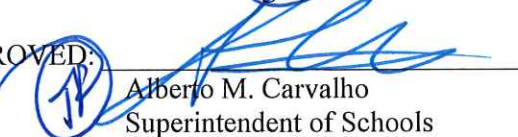
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-14-043-VF	Inspection and Administrative Services for Elevator and Wheelchair Lifts	October 14, 2015	4-1year	\$120,000.00	1 year	4	\$120,000	\$60,000.00	04/14/2020 through 10/13/2020	Originating department has requested to utilize the 4th contract extension as we prepare to release a new solicitation utilizing the RFP Template that was reviewed and approved by Legal in February 2020.

REVIEWED:  3/16/2020
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

MD:ea
 SUPERINTENDENT'S OFFICE
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CONTRACT EXTENSION SUMMARY

Contract No.: RFP-14-043-VF

Contract Title: Inspection and Administrative Services for Elevator and Wheelchair Lifts

Board Meeting Date: October 14, 2015 Agenda Item: F-60

Purpose of Contract: The purpose of this contract is to obtain professional services of a certified agent or agency in the specific area of elevator and wheelchair lift inspection and certification. This service will also include periodic monitoring or quality control inspections of repairs performed by the elevator maintenance provider for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$120,000

Initial Contract Award Period and Extension: October 14, 2015 – October 13, 2016
One (1) year, with an option to extend for (4) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached No

Current Extension Amount: \$120,000

Current Extension Period: October 14, 2019-April 13, 2020

Recommended Extension Award Amount: \$30,000

Recommended Extension Period: April 14, 2020 – October 13, 2020
This is the fourth extension of the contract.

Vendors Recommended for Contract Extension: One (1)

Tower Elevator Corporation MBE

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional six month period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of January 2020, indicated an increase of 0.1%. Over the last 12 months, the all items index increased 2.5% before seasonal adjustment. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A.

Approved

Denied

Date: 03/13/2020

Date: 3/16/2020

 Elizabeth Ahorner, Procurement Analyst

 Mario De Barros, Chief Procurement Officer